

OFFICE OF THE SECRETARY OF STATE
CHARLESTON 25305

A. JAMES MANCHIN
SECRETARY OF STATE

STATE REGISTER FILING

I, RICHARD A. FOLIO, ACTING EXECUTIVE SECRETARY,
Title or position

PUBLIC EMPLOYEES INSURANCE BOARD, hereby submit to record in
Department or division

the State Register on 8 1/2 x 11" paper two (2) copies of

- () proposed rules and regulations concerning topics of material not covered by existing rules and regulations;
- (XX) proposed rules and regulations superseding rules and regulations already on file;
- () notice of hearing;
- () findings and determinations;
- () rules and regulations;
- () other - specify

This filing pertains to

Chapter 5
 Article 16
 Series II
 Section 1 - 19
 Page No. _____

FILED IN THE OFFICE OF
A. JAMES MANCHIN
SECRETARY OF STATE

THIS DATE 4/22/83
Administrative Law Unit

- () proposed rules and regulations are required to go to Legislative Rule Making Committee;
- (XX) proposed rules and regulations are excluded from Legislative Rule Making Committee;

April 22, 1983
Date Submitted

Richard A. Folio
Authorized signature of filing person

State Auditor
Glen B. Gainer, Jr., Chairman
State Treasurer
Larrie Bailey, Member
Workmen's Compensation
Commissioner
Gretchen O. Lewis, Member
Executive Secretary



JOHN D. ROCKEFELLER, IV
GOVERNOR

Embleton Building, Second Floor
922 Quarrier Street
Charleston, West Virginia 25301
Telephone (304) 348-7850

PUBLIC EMPLOYEES INSURANCE BOARD

PROMULGATION HISTORY ABSTRACT

TITLE: West Virginia Public Employees Insurance Act
Chapter 5-16-1 et seq.
Series II (1983) amended

RULE TYPE: Procedural

AUTHORITY AND RELATED CODE: §5-16-5
§5-16-7
§5-16-18

INITIAL REVIEW BY BOARD: December 14, 1982

FILED NOTICE FOR PUBLIC HEARING: December 20, 1982

PUBLIC HEARING HELD: January 24, 1983

FINAL ADOPTION BY BOARD: March 29, 1983

FILED WITH SECRETARY OF STATE: April 22, 1983

EFFECTIVE DATE: May 22, 1983

State Auditor
Glen B. Gainer, Jr., Chairman
State Treasurer
Larrie Bailey, Member
Workmen's Compensation
Commissioner
Gretchen O. Lewis, Member
Executive Secretary



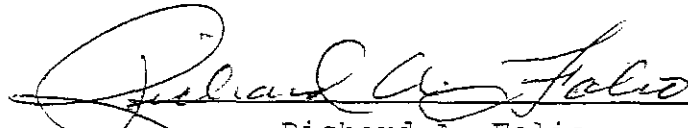
JOHN D. ROCKEFELLER, IV
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CERTIFICATION

WEST VIRGINIA PROCEDURAL RULES
WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT
Chapter 5-16-1 et seq.
Series II
(1983)

The above titled procedural rules constitute the official rules adopted by the West Virginia Public Employees Insurance Board on March 29, 1983 and filed pursuant to law in the Office of the Secretary of State, State of West Virginia.


Richard A. Folio
Acting Executive Secretary

EILED IN THE OFFICE OF
A. JAMES MANCHIN
SECRETARY OF STATE

THIS DATE 4/22/83
Administrative Law Division

Entered

WEST VIRGINIA PROCEDURAL RULES
WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT

Chapter 5-16-1 et seq.
Series II
(1982)

Subject: Procedural rules pertaining to the general administration
of the West Virginia Public Employees Insurance Board.

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see next section after
7/1/83 for effective date

WEST VIRGINIA PROCEDURAL RULES

WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT FILED IN THE OFFICE OF
A. JAMES MANCHIN
SECRETARY OF STATE
Chapter 5-16-1 et seq.
Series II
(1983)
THIS DATE 4/22/83
Administrative Law Division

Subject: Procedural rules pertaining to the general administration
of the West Virginia Public Employees Insurance Board.

Section 1. General

1.01. Scope - These rules implement the provisions of article 16, chapter 5 of the West Virginia Code of 1931, as amended, pertaining to the general administration of the Public Employees Insurance Board.

1.02. Authority - These rules are issued under the authority of said article 16, chapter 5, particularly section five, which authorizes and empowers the Board to make all rules and regulations necessary to effectuate the provisions of this article, section seven, which authorizes and empowers the Board to establish and promulgate rules and regulations for the administration of such plans, and section eighteen, which authorizes the Board to promulgate such rules and regulations as may be required for the effective administration of the provisions of this article.

1.03. Filing Date - These rules are promulgated on the twenty-ninth day of March, 1983, and filed on the twenty-second day of April, 1983, in the Secretary of State's Office.

1.04. Effective Date - These rules become effective on the twenty-second day of May, 1983.

1.05. Amendments to Rules - Amendments to these rules may be made at any meeting of the Board, by vote of a majority of the quorum, provided that the requirements of chapter twenty-nine-A [29A-1-1 et seq.] of the

West Virginia Code of 1931, as amended, are met.

Section 2. Administration

2.01. Meetings of the Board

(a) The board shall conduct meetings at least two times a year and as further required in order to implement and administer the plan. Such meetings shall be conducted at such place as designated by the Chairman. All official meetings shall be called by the Chairman.

(b) The board shall appoint an Executive Secretary. The Executive Secretary shall be responsible for the administration of the West Virginia Public Employees Insurance Program.

(c) The board shall make the Executive Secretary of the board responsible for the recording of the minutes of each meeting.

2.02. Records - The board shall maintain written records of all proceedings at the office of the Executive Secretary.

2.03. Election of Officers

(a) The board shall elect, from among its members, a Chairman and such other officers as it deems necessary and appropriate.

(b) Regular elections may be held each year provided that such a motion is made by any board member and communicated to the Chairman prior to a board meeting.

(c) In the event there is a vacancy in any office, elections may be held at any regular meeting, for the purpose of electing a successor, who shall serve for the unexpired term.

(d) Upon notice of a vacancy in the office of the Chairman, the Executive Secretary shall immediately call a meeting for the purpose of electing a successor.

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