

WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION

Form #5

Do Not Mark In this Box

FILED
1990 SEP 10 AM 10:40
OFFICE OF THE SECRETARY OF STATE
WEST VIRGINIA

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: WV Board of Examiners of Psychologists TITLE NUMBER: 17

CITE AUTHORITY: 30-21-6(a)(3)

RULE TYPE: PROCEDURAL _____ INTERPRETIVE X

EXEMPT LEGISLATIVE RULE _____

CITE STATUTE(s) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES X, NO _____

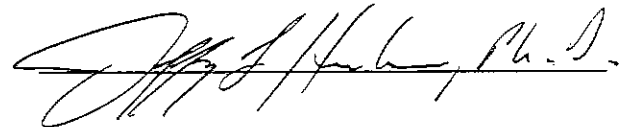
IF YES, SERIES NUMBER OF RULE BEING AMENDED: 3

TITLE OF RULE BEING AMENDED: Qualifications for licensure
as a Psychologist

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: _____

TITLE OF RULE BEING ADOPTED: _____

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS October 10, 1990



Association and its affiliated regional organizations, or of the West Virginia Psychological Association will be approved by the Board. If a complaint has been received regarding the competency or ethics of the licensee or an investigation is in progress, the renewal will not be issued until the investigation is concluded in such a manner as to satisfy the Board concerning the competency and ethics of the applicant. 9.4. The Board reserves the right to renew a license after the normal expiration date if the circumstances justify such action.

17-2-10. REGISTERS. 10.1. On or about July 1 of each year a register shall be prepared containing the names and occupational addresses of all persons who hold licenses or temporary permits in psychology. 10.2. A charge per copy shall be made to all persons requesting a copy of the register.

TITLE 17 - INTERPRETIVE RULES - PSYCHOLOGISTS

SERIES 3 - QUALIFICATIONS FOR LICENSURE AS A PSYCHOLOGIST

17-3-1. GENERAL. 1.1. Scope.-These interpretive rules define the qualifications of training, experience, supervision, professional ethics and responsibilities required for licensing as a psychologist. 1.2. Authority.-W. Va. Code 30-21-2(e)(1,2,3,4,5,6,7), 30-21-7, 30-21-7(a)(2,4), 30-21-1. 1.3. Filing Date.-June 7, 1985. 1.4. Effective Date. - June 7, 1985.

17-3-2. ADEQUACY OF COURSE STUDY. 2.1 A degree shall be deemed to be in psychology if the course of study was taken in a department of psychology, a department of educational psychology or a department of education and psychology, or any university department whose official designation contained the words "Psychology" or "Psychological" but not otherwise. 2.2. The term "Accredited" is interpreted to mean universities that meet standards such as the North Central Association of Schools and Colleges. In any case, the degree must come from a university whose academic standards are no lower than those of the State of West Virginia's two (2) graduate degree-granting institutions—West Virginia University and Marshall University. The Board reserves the right to investigate the credentials of a university in its attempt to evaluate an applicant's training. 2.3. When the degree is at the master's level (West Virginia Code, subdivision (3), subsection (a), section seven, article twenty-one, chapter thirty), the law clearly states that the applicant must hold a "Master's Degree in Psychology." It is expected that a minimum of twenty-four (24) semester hours of graduate credit, in courses clearly identified by title and course content as being psychological in nature, would have been required by a department in a university granting such a degree. Course study for the master's degree in psychology shall be deemed adequate if eighty percent of the required courses to earn the master's degree, excluding the practicum and master's thesis, are earned through on-campus classes of the degree granting university. 2.4. When a degree is at the doctoral level (West Virginia Code, subdivision (3), subsection (a), section seven, article twenty-one, chapter thirty), the law clearly specifies the Ph.D., or its equivalent. It is expected that, of the required course hours for the doctorate beyond the requirements for the master's degree shown on the applicant's transcripts, at least half are clearly identified by title and course content as being psychological in nature, and can be shown to have been taught by a psychologist. 2.5. The Board may interpret to be a psychology course a certain course, not labeled as psychology, but which in its opinion is psychological in content and has been taught by a psychologist. 2.6. It should be evident that applications based on an equivalent degree may require a longer period of time to process because of the need to obtain information such as that described in Subsections 2.4 and 2.5 of these rules. It is the responsibility of such applicants to prove that their degrees are equivalent to a Ph.D. degree in psychology and it is clear that the granting of equivalency status is not automatic. All equivalency applications shall be evaluated by the Board or its committee. 2.7. Graduates of foreign universities are excluded from the provisions of this regulation and the criteria for the evaluation of their formal education consists of documents and evidence tending to establish that their formal education is equivalent to a doctoral degree in psychology or educational psychology granted by a school approved by the Board. 2.8. For doctoral applications, course study shall be deemed adequate if eighty percent of the required courses to earn the doctoral

degree, excluding internship, practicum, master's thesis, and dissertation hours shall have been earned through on-campus classes of the degree granting university. 2.9. Adequacy of course study for a Ph.D. in Psychology is defined as including a predoctoral or post-doctoral internship. Thus, an applicant who has not had such an internship or its equivalent may be required to have an additional year of Board approved supervision. 2.10. An acceptable formal one year internship or its equivalent must meet all of the following criteria. 2.10.1 The internship was an organized training program, in contrast to supervised experience or on-the-job training, designed to provide the intern with a planned, programmed sequence of training experiences. The primary focus and purpose is assuring breadth and quality of training. 2.10.2 The internship agency had a clearly designated staff psychologist who was responsible for the integrity and quality of the training program and who was actively licensed/certified by the state board of examiners in psychology. 2.10.3 Internship supervision was provided by a staff member of the internship agency or by an affiliate of that agency who carried clinical responsibility for the cases being supervised. At least half of the internship supervision was provided by one or more psychologists. 2.10.4 The internship provided training in a range of assessment and treatment activities conducted directly with clients, agencies, or organizations seeking psychological services. 2.10.5 At least 25% of the trainee's time involved direct contact with clients, agencies, or organizations seeking psychological services (Minimum 375 hours). 2.10.6 The internship included a minimum of two hours per week (per 40 hour work week) of regularly scheduled, formal, face-to-face individual supervision with the specific intent of dealing with psychological services rendered directly by the intern. There must also have been at least two additional hours per week in learning activities such as: case conferences involving a case in which the intern was actively involved; seminars dealing with clinical issues; co-therapy with a staff person including discussion; group supervision; additional individual supervision. 2.10.7 The internship experience (minimum 2,000 hours) was completed within 24 months. The 24-month criteria may be waived by the Board under exceptional circumstances.

17-3-3. ADEQUACY OF EXPERIENCE. 3.1. Acceptable experience must have involved the "Practice of Psychology," as defined in section two (e), article twenty-one, chapter thirty, and must have been performed competently at a professional level in order to be considered satisfactory in scope and quality. Experience limited to essentially repetitious and routine tasks at the preprofessional level will not be accepted, e.g., administering and scoring structured tests, computing statistics by hand or machine or assisting an instructor in psychology courses. Satisfactory professional experience include tasks which depend upon the application of skills, concepts and principles made available during the applicant's formal professional education, e.g., administering and interpreting unstructured psychological tests; providing clients or patients assistance in solving their professional or personal problems; designing original research projects; analyzing and reporting research data; or teaching a psychology course. 3.2 It is expected that the work described in Section 3.1 of these rules would have been done under the supervision of a psychologist with training and experience equivalent to that required by this state for licensing and would have had particular competence in the skills and knowledge in which the applicant was engaged. It is further expected that such supervision would have been conducted according to standards at least equivalent to those described in Section 6 of this Series of rules and regulations.

3.3. The term "Year" shall mean twelve (12) average work months, including leaves for vacation with pay, during which the individual was engaged in employment on a full-time per week basis, except that in the case of academic employment the term "Year" shall mean the number of months normally associated with full-time employment in that institution. 3.3.1. In cases of full-time employment, the work schedule of the employing agency, clinic, institution or organization will be accepted as meeting the requirement. 3.3.2. In the case of part-time employment credit for such periods of employment shall be extended on a pro rata basis, in such a manner that the number of hours actually worked per week will be divided by forty (4), and the resulting fraction shall be applied to the number of months of employment reported to determine the number of months to be credited to this applicant. Example: Applicant employed from July 1, 1970 through October 31, 1971, on an average of twenty (20) hours per week, total period—sixteen (16) months at one-half time. Applicant is credited with eight (8) months experience.

3.4. The law specifies that when the degree held is a master's, five (5) years experience acceptable to the Board subsequent to receiving said degree will be required. When experience which meets all of the above requirements and which was obtained simultaneously to pursuing graduate work toward the doctorate is presented as part of the experience requirement, the following will serve as guidelines: During a period in which the candidate was enrolled for ten to thirteen (10-13) semester hours, up to twenty (20) hours per week experience could be credited; when enrolled for six to nine (6-9) semester hours, up to forty (40) hours per week work experience could be credited. 3.5. The law specifies that when the degree held is a Ph.D., one (1) year of experience acceptable to the Board subsequent to receiving said degree will be required. 3.6. If all requirements have been met for a degree and the only reason that the awarding of the degree has been delayed is that the University's scheduled time for conferring degrees is one (1) or more months later, and if the candidate has begun work which meets the standards described in Subsection 3.1 and 3.2 of these rules, the work experience can be counted from the time that all requirements for the degree were met. In such cases verification from the department chairman or program advisor that such a situation existed for the candidate will be requested. 3.7. Independent private practice shall not be considered an acceptable professional experience for purpose of the experience requirement. Independent is interpreted to mean private practice wherein the practitioner does not maintain regular consultative relationships in regard to the handling of his case load.

17-3-4. PROFESSIONAL ETHICS. The Board hereby adopts the Code of Ethics of the American Psychological Association as part of its rules, all provisions in said code to have effect as if they were specifically promulgated regulations of the Board.

17-3-5. RESPONSIBILITIES OF LICENSEES. 5.1. The holder of a license shall be responsible for familiarizing himself with the provisions of the law and the APA Code of Ethics and functioning within them. 5.2. In keeping with section eight, article twenty-one, chapter thirty, the holder shall conspicuously display the obtained license at his principal place of practice. 5.3. The holder shall be responsible for submitting a letter requesting renewal of his license together with the fee, at least one (1) month prior to the expiration date. 5.4. The holder shall be responsible for keeping the Board Secretary informed of any changes in names, address, place of employment, types of psychological activities engaged in, and/or any other changes pertinent to his licensure. 5.5. The holder shall be responsible for submitting information and reports as described in Section 6 of this Series of rules regarding persons for whom he is providing supervision.

17-3-6. STANDARDS FOR THE SUPERVISION OF PERSONS WORKING UNDER THE DIRECT AND REGULAR SUPERVISION OF LICENSEES. 6.1. Who needs supervision. 6.1.1. All individuals who provide psychological services and who are not either currently licensed or specifically exempted by law (West Virginia Code, subdivisions (1), (3) and (5), subsection (e), section two, article twenty-one, chapter thirty) should provide such services under the critical observation of a person who is competent to evaluate those services. Such individuals will fall into one (1) of three (3) categories; 6.1.1a. Individuals who are working for the purpose of gaining experience required for a license; 6.1.1b. Assistants or technicians with less than a master's degree in psychology who would not qualify for licensing; or 6.1.1c. Students who engage in activities as part of a course of study in an institution of higher learning. 6.1.2. It is recognized that persons hired by the state, county or local governments would be of the 6.1.1a or 6.1.1b descriptions as given above.

6.2. Who may supervise 6.2.1. A supervisor must be a holder of a current license or temporary permit issued by the West Virginia Board of Examiners of Psychologists. 6.2.2. The Board may revoke the privilege of supervising upon reasonable evidence of supervisor's incompetence; for example, during an investigation as to whether a license or temporary permit should be revoked; or failure to provide adequate supervision, or failure to provide prompt evaluation of supervisee's performance. 6.2.3. A licensee is expected to limit his supervision obligations to an extent which can be adequately managed.

6.3. Improper supervision prohibited; notification of Board. 6.3.1. No licensee shall enter into the direct and regular supervision of a person engaged in the practice of psychology unless he has satisfied himself that the conditions of such supervision meet the standards set forth in these requirements. 6.3.2. Licensees shall cease their supervision whenever persons supervised by them or firms or agencies employing such supervised individuals fail to comply with the standards set forth in these regulations, and upon discontinuing their supervision shall notify the Board in writing within ten (10) days of such discontinuation of supervision. Licensees shall also notify the Board in writing whenever they discontinue supervision for any other reason, notification to be made within ten (10) days of the discontinuation of such supervision.

6.4. Minimum standards of supervision. 6.4.1. For people described in Section 6.1.1a or these rules. 6.4.1a. Such persons must be supervised directly by a licensed psychologist. 6.4.1b. A minimum of one (1) hour of individual supervision for every twenty (20) hours of psychological activities engaged in shall be required. 6.4.1c. When the supervising psychologist is not a full-time employee of the same firm or agency as the supervisee, the supervision must occur at least twice in each calendar month. The licensed psychologist, moreover, shall be available to his supervisee for telephone consultation at all times during regular business hours. 6.4.1d. All psychological reports or other professional opinions rendered by persons engaging in psychological activities without a license shall be countersigned by the licensed psychologist acting as their supervisor.

6.4.2. For people described in Section 6.1.1b of these rules. 6.4.2a. Such persons may function directly under a 6.1.1a person if this activity is made part of the discussion in the latter's relationship with his supervisor. In other words, the licensed psychologist who is supervising the 6.1.1a person is still ultimately responsible for the quality of the activities of persons under him. 6.4.2b. In such cases the 6.1.1a person should be a full-time employee of the agency or firm employing the assistant or technician. 6.4.2c. The licensee has the responsibility to keep himself informed of all the psychological activities engaged in by the assistant or technician. 6.4.2d. The licensee is expected to use his/her best professional judgment in determining how much time is necessary for the 6.1.1a person to spend with the assistant or technician to assure himself of the quality of services being performed.

6.4.3 For people described in Section 6.1.1c of these rules. 6.4.3a. It is expected that such students would work directly under the instructor of the course. Instructors who function only within their regularly assigned college or university functions need not be licensed. Those who function outside those limitations, of course, must be licensed. 6.4.3b. In all cases, it is expected that ethical principles and procedures will be followed in dealing with the persons and materials which become part of such course.

6.5. Records of supervision required. 6.5.1. For people described in Section 6.1.1a of these rules. 6.5.1a. Supervisor shall be required to keep a diary listing the time and places of supervision separately for each supervisee as well as a brief notation of the subject matter of the supervision without identification of the characteristics of the client or clients who may have been discussed during such supervision. 6.5.1b. Firms or agencies employing psychologist(s) for the purpose of supervising persons practicing under these regulations shall be required to keep a diary listing the name of the supervised persons, names of licensed psychologists furnishing the supervision and the times when such supervision has occurred. 6.5.1c. A report of initiation of supervision shall be filed with the Board. In addition, reports from the supervisor are to be sent to the Board according to a format specified by the Board on a semiannual basis as follows: (1) September 1 to February 28 or 29 - report of activities due on April 1. (2) March 1 to August 31 - report of activities due on October 1. 6.5.1d. Whenever supervision is terminated, a final report is due within thirty (30) days of the termination date. The final report may also serve as one (1) of the semiannual reports.

6.5.2. For people described in Section 6.1.1b of these rules. 6.5.2a. On the semiannual schedule described above, the licensee will provide to the Board a list of assistants or technicians being supervised by him along with a brief description of the principal responsibility for each such assistant.

6.5.2b. Supervisory times and topics need not be logged in the detailed way as required for 6.1.1a people. Similarly, individual semiannual reports of supervision are not expected as for 6.1.1a people.

6.6. Supervision for licensure in another state that took place prior to the date the candidate files application for West Virginia licensure may be partially or entirely credited to the candidate's record if the supervision meets the standards of the West Virginia Board.



PLEASE NOTE: THIS
IS ADDED TO THE
END OF THE EXISTING
SERIES 3 INTERPRETIVE RULES

STATE OF WEST VIRGINIA

BOARD OF EXAMINERS OF PSYCHOLOGISTS

TITLE 17 - INTERPRETIVE RULES - PSYCHOLOGISTS
SERIES 3 - QUALIFICATIONS FOR LICENSURE AS PSYCHOLOGISTS

17-3-7

SCHOOL PSYCHOLOGISTS IN PRIVATE PRACTICE

17-3-7.1

Section 30-21-3 of the West Virginia Code exempts certified school psychologists, from the requirements of the code, when they perform their duties solely within the scope of their his/her employment with the West Virginia Department of Education, a county board of education, or a regional educational service agency. It does not exempt individuals who hold certificates in school psychology who offer their services on a contractual or fee for service basis.

The West Virginia Code, Section 30-21-1, states that the Legislature of the State of West Virginia determined and found that it was in the best interests of the public that persons should not engage in the practice of psychology in the state without requisite experience and training and without adequate regulation and control. Individuals who are not employees of boards of education and provide contractual, or fee for service, services are not held to regulation and control. It is declared that this practice falls under the guidance and control of this board. For those individual wishing to provide contractual services to school systems, they must apply to this board and follow the following procedures.

17-3-7.2

CERTIFIED SCHOOL PSYCHOLOGIST CONTRACTOR

A certified school-psychologist, upon completing five (5) years of employment with a county board of education, is eligible to enter this track. This track will allow an individual, who meets all academic requirements (Master's Degree in Psychology), to provide contractual services to county boards of education. The supervision requirement is two (2) hours of face-to-face sessions per month. The supervisee will sign all work as Supervised-Certified School Psychologist. The licensing examination need not be taken. All appropriate forms and fees shall be maintained.

This track results in an individual working under the supervision of a licensed psychologist for their entire professional career. No license will be obtained.

A certified school psychologist must present documentation of their valid certificate every year. If their certification changes in any way, the individual must notify the board immediately.

A certified school psychologist, who wishes to provide contractual services and does not meet the requirements outlined above, must follow the standard licensure requirements outlined in Title 17, Series 1,2,3, the Legislative Rules and Regulation of the Board of Examiners of Psychologists.

OFFICE OF THE CLERK
STATE OF WEST VIRGINIA
1990 SEP 10 AM 10:40
FILED



STATE OF WEST VIRGINIA
BOARD OF EXAMINERS OF PSYCHOLOGISTS

FILED

1990 NOV -2 AM 8:33

OFFICE OF THE
SECRETARY OF STATE

October 30, 1990

Honorable Ken Heckler,
Secretary of State
State Capitol Building
Charleston, WV 25305

Dear Secretary Heckler,

On September 10, 1990, the West Virginia Board of Examiners of Psychologists filed an interpretive rule change to Title 17, Series 3, of the Interpretive Rules and Regulations of the West Virginia Board of Examiners of Psychologists. The interpretive rule went into effect on October 10, 1990. In this rule change, we addressed the issue of contractual services by certified school psychologists. This Board has been made aware of several difficulties in the implementation of the interpretive rule.

It is this Board's intention to suspend enforcement of the interpretive rule for the next several months while alternative actions are investigated. The procedures that have been followed for the past several years by school systems in the employment of certified school psychologists should be continued during this time period. It is our intention to investigate alternative courses of action which may include legislative changes to address this issue.

This action, in no manner whatsoever, changes the Board's interpretation of the West Virginia Code as filed.

Sincerely,

Theodore A. Glance
Secretary

enclosure- Interpretive Rule Change as filed

cc: Dr. Jeffrey Harlow, Chairman
Board Members
Landon Brown, Assistant Attorney General
Karen Binkley, President, WV School Psychologists Association
Henry Marockie, State Superintendent of Schools



STATE OF WEST VIRGINIA

FILED

BOARD OF EXAMINERS OF PSYCHOLOGISTS

NOV -2 AM 8:33

INTERPRETIVE RULE CHANGE

FILED IN THE SECRETARY OF STATE'S OFFICE ON SEPTEMBER 10, 1990

EFFECTIVE DATE OF THIS RULE IS OCTOBER 10, 1990

OFFICE OF THE SECRETARY OF STATE

TITLE 17 - Interpretive Rules and Regulations of the West Virginia Board of Examiners of Psychologists
Series 3 - Qualifications for Licensure as a Psychologist

17-3-7 SCHOOL PSYCHOLOGISTS IN PRIVATE PRACTICE

17-3-7.1 Section 30-21-3 of the West Virginia Code exempts certified school psychologists from the requirements of the code when they perform their duties solely within the scope of their employment with the West Virginia Department of Education, a county board of education, or a regional educational service agency. It does not exempt individuals who hold certificates in school psychology who offer their services on a contractual or fee for service basis.

The West Virginia Code, Section 30-21-1 et seq, states that the Legislature of the State of West Virginia determined and found that it was in the best interests of the public that persons should not engage in the practice of psychology in the state without requisite experience and training and without adequate regulation and control. Individuals who are not employees of boards of education and provide contractual services are not held to regulation and control. It is declared that this practice falls under the guidance and control of this board. For those individual wishing to provide contractual services to school systems, they must apply to this board and follow the following procedures.

17-3-7.2 CERTIFIED SCHOOL PSYCHOLOGIST CONTRACTOR

A certified school psychologist, upon completing five (5) years of employment with a county board of education, is eligible to enter this track. This track will allow an individual, who meets all academic requirements (minimum of a Master's degree in Psychology), to provide contractual services to county boards of education. The supervision requirement is two (2) hours of face-to-face sessions per month. The supervisee shall sign all work as Supervised-Certified School Psychologist. The licensing examination (Examination for Professional Practice in Psychology) need not be taken. All appropriate forms and fees shall be maintained.

This track results in a individual working under the supervision of a licensed psychologist for their entire professional career. No license will be obtained.

A certified school psychologist working in this track shall present documentation of their valid certificate every year. If their certification changes in any way, the individual shall notify the board immediately.

A certified school psychologist, who wishes to provide contractual services and does not meet the requirements as outlined above, must follow the standard Licensure requirements as outlined in Title 17, Series 1,2,3, The Legislative Rules and Regulations of the West Virginia Board of Examiners of Psychologists.



200 Gaston Ave
Fairmont WV
26554

STATE OF WEST VIRGINIA

BOARD OF EXAMINERS OF PSYCHOLOGISTS

~~366-240~~

October 30, 1990

~~367-2100~~

Honorable Ken Heckler
Secretary of State
State Capitol Building
Charleston, WV 25305

Dear Secretary Heckler,

On September 10, 1990, the West Virginia Board of Examiners of Psychologists filed an interpretive rule change to Title 17, Series 3, of the Interpretive Rules and Regulations of the West Virginia Board of Examiners of Psychologists. The interpretive rule went into effect on October 10, 1990. In this rule change, we addressed the issue of contractual services by certified school psychologists. This Board has been made aware of several difficulties in the implementation of the interpretive rule.

It is this Board's intention to suspend enforcement of the interpretive rule for the next several months while alternative actions are investigated. The procedures that have been followed for the past several years by school systems in the employment of certified school psychologists should be continued during this time period. It is our intention to investigate alternative courses of action which may include legislative changes to address this issue.

This action, in no manner whatsoever, changes the Board's interpretation of the West Virginia Code as filed.

Sincerely,

Theodore A. Glance
Theodore A. Glance
Secretary

enclosure- Interpretive Rule Change as filed

cc: Dr. Jeffrey Harlow, Chairman
Board Members
Landon Brown, Assistant Attorney General
Karen Binkley, President, WV School Psychologists Association
Henry Marockie, State Superintendent of Schools

Talked w/ Ted Glance 2/21/91 - in no way ^{is} the Board withdrawing any rules or changes (addments) to the rules. PC 2/21/91 11:20 AM.

KEN HECHLER
Secretary of State

MARY P. RATLIFF
Deputy Secretary of State

A. RENEE COE
Deputy Secretary of State

CATHERINE FREROTTE
Executive Assistant

Telephone: (304) 558-6000
Corporations: (304) 558-8000



STATE OF WEST VIRGINIA

SECRETARY OF STATE

Building 1, Suite 157-K
1900 Kanawha Blvd., East
Charleston, WV 25305-0770

WILLIAM H. HARRINGTON
Chief of Staff

JUDY COOPER
Director, Administrative Law

DONALD R. WILKES
Director, Corporations

(Plus all the volunteer
help we can get)

*Did not proof read.
I proofed it myself.
Jm*

TO: Dr. Jeff Harlow

AGENCY: Board of Psychologists

FROM: JUDY COOPER, DIRECTOR, ADMINISTRATIVE LAW DIVISION

DATE: November 5, 1992

THE ATTACHED RULE FILED BY YOUR AGENCY HAS BEEN ENTERED INTO OUR COMPUTER SYSTEM. PLEASE REVIEW, PROOF AND RETURN IT WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS, PLEASE SIGN THIS MEMO AND RETURN IT TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF THE RULE FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

SERIES: 3 TITLE: 17 Board of Psychologists

* THE ATTACHED RULE HAS BEEN REVIEWED AND IS CORRECT.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

* THE ATTACHED RULE HAS BEEN REVIEWED AND NEEDS CORRECTING. THE CORRECTIONS HAVE BEEN MARKED.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

NOTE: IF YOU ARE NOT THE PERSON WHO HANDLES THIS RULE, PLEASE FORWARD TO THE CORRECT PERSON.