

**WEST VIRGINIA
SECRETARY OF STATE
JOE MANCHIN, III
ADMINISTRATIVE LAW DIVISION**

Form #5

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2003 JAN 21 A 11:40

OFFICE WEST VIRGINIA
SECRETARY OF STATE

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: West Virginia Board of Optometry TITLE NUMBER: 14

CITE AUTHORITY: Chapter 30-8

RULE TYPE: PROCEDURAL INTERPRETIVE _____

EX EMPT LEGISLATIVE RULE _____

CITE STATUTE(S) GRANTING EX EMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EX ISTING RULE: YES NO _____

IF YES, SERIES NUMB ER OF RULE B EING AMENDED: 6

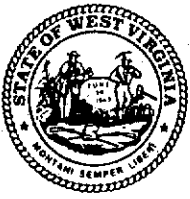
TITLE OF RULE B EING AMENDED: Written and Oral Examination and
Scoring Policy

IF NO, SERIES NUMB ER OF RULE B EING PROPOSED: _____

TITLE OF RULE B EING PROPOSED: _____

THE AB OVE RULE IS HEREB Y ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS FEB. 21, 2003

Jack E. Jerry, OD, Ph.D./bp
Authorized Signature



West Virginia Board Of Optometry

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November 15, 2002

OFFICE WEST VIRGINIA
SECRETARY OF STATE

Secretary of State
State of West Virginia
Building 1, Suite 157K
1900 Kanawha Blvd., East
Charleston, WV 25305-0771

Re: Title 14-Series 6

Dear Sir:

The Board approves the revised filing of Procedural Rules, Title 14-6 Examination and Scoring Policy, that shall be followed in the preparation, administration, and scoring of the examination of the West Virginia Board of Optometry. These revisions are to modify and clarify language in the examination and scoring policy.

As President of the Board, I approve the filing of this rule.

Sincerely,
for the: WEST VIRGINIA BOARD OF OPTOMETRY

by: Jack E. Terry, O. D., Ph.D./bp
its: President

JET/bp

MISSION STATEMENT

To ensure that all applicants for licensure and all Doctors of Optometry currently licensed, practice their profession in a manner that benefits and protects the public, and to ensure that the highest quality optometric eye and vision care is provided in a professional, competent, and ethical manner.

**TITLE 14
PROCEDURAL RULES
WEST VIRGINIA BOARD OF OPTOMETRY**

SERIES 6-- EXAMINATION SCORING POLICY

14-6-1 General

- 1.1. Scope.—This rule establishes the procedures that shall be followed in the preparation, administration, and scoring of the examination(s) of The West Virginia Board of Optometry
- 1.2. Authority.—W. Va. Code 30-8-1 et seq.
- 1.3. Filing date.—
- 1.4. Effective Date—

14-6-2. Anonymity. The identity of the examinee shall be strictly protected throughout the testing process.

- 2.1. After the candidates have arrived, the Secretary or his designee shall have each examinee draw a piece of paper that contains a unique number. This number shall be used during the testing procedure to ensure anonymity of the examinee.
- 2.2. The Secretary, as an added safeguard, shall place the examinee's unique number in a sealed envelope along with the examinee's 7-digit telephone number.
- 2.3. At the beginning of any video-recorded oral examination, the examinee shall state his or her unique number. The examiners shall question the applicant on any and all topics necessary to evaluate the candidate's competency to practice optometry.
- 2.4. After the scores have been determined and averaged, the Secretary shall then open the envelope and match the applicants' numbers with their names.

14-6-3. Preparation.

- 3.1. The President of the West Virginia Board of Optometry shall appoint members to an Examination Committee consisting of two or more Board members (including the Secretary) to prepare the examinations deemed appropriate to test those subject areas necessary to ensure the safe practice of optometry.
- 3.2. Each board member shall prepare questions for the examination(s). The examiner shall print each question and follow it with the correct response.

14-6-4. Grading.

- 4.1. The number of points achieved by each examinee for all questions divided by the total number of possible points, expressed as a percentage, shall be the score reported to the Secretary.

14-6-5. Pass-Fail Scoring.

- 5.1. Scores recorded by each participating member of the board shall be tabulated and averaged for each examinee. Candidates shall pass the Board examination if they successfully achieve a 75% average for the examination.