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**TITLE 14  
PROCEDURAL RULE  
WEST VIRGINIA BOARD OF OPTOMETRY**

WEST VIRGINIA  
SECRETARY OF STATE

**SERIES 6  
INTERVIEW EVALUATION**

**§14-6-1. General.**

1.1. Scope. -- This rule establishes the procedures that shall be followed in the preparation, administration, and evaluation of the interview by The West Virginia Board of Optometry.

1.2. Authority. -- W. Va. Code §§30-8-1 et seq.

1.3. Filing Date. -- August 12, 2011.

1.4. Effective Date. -- August 15, 2011.

**§14-6-2. Interview and Anonymity.**

2.1. The Board shall conduct the interview with a quorum of the Board being present.

2.2. After the applicants have arrived, the Board or its designee shall have each applicant draw a piece of paper that contains a unique number. This number shall be used during the interview to ensure anonymity of the applicant.

2.3. The Board or its designee, as an added safeguard, shall place the applicant's unique number in a sealed envelope along with the applicant's 7-digit telephone number.

2.4. At the beginning of any video-recorded interview, the applicant shall state his or her unique number. The interviewers shall question the applicant on any and all topics necessary to value the candidate's competency to practice optometry.

2.5. After the interviews have been evaluated the Board or its designee shall then open the envelope and match the applicants' numbers with their names.

**§14-6-3. Preparation.**

3.1. The President of the West Virginia Board of Optometry shall appoint members to an Interview Committee consisting of two or more Board members (including the Secretary) to prepare the interview deemed appropriate to evaluate those subject areas necessary to ensure the safe practice of optometry.

3.2. Each board member shall prepare questions for the Board interview. The member shall print each question and follow it with the correct response.

**§14-6-4. Evaluation.**

4.1. A Board quorum may evaluate the applicant's successful or unsuccessful completion of the interview by consensus.