

WEST VIRGINIA ADMINISTRATIVE REGULATIONS
Department of Natural Resources

Chapter 20 - 1
Series XIII
1978

SUBJECT: Conservation Officers - Supplemental Pay in Lieu of Overtime

Section 1. Authority.

1.01. By virtue of the authority granted the director of the Department of Natural Resources by Article 7, Section 1a, Chapter 20 of the Official Code of West Virginia, one thousand nine hundred thirty-three, as amended, the following regulations are hereby promulgated and these regulations shall become effective September 15, 1978.

Section 2. General.

2.01. Work week. Because of the unique responsibilities and seasonal variations of work load, both low and high, and the procedure of officers operating from their residences without daily supervision, the standard work week shall consist of a minimum of 40 hours and a maximum of 46 hours per week. Pay is calculated on the basis of a 40-hour week.

2.02. Scheduling. Supervisory employees are responsible for scheduling work hours and days for seasonal and/or emergency demands. Normal work scheduling shall be on the 40-hour base, and when situations require extra hours, it should be in response to seasonal needs, emergency situations, or special assignments.

Section 3. Persons subject to these regulations.

3.01. Conservation officers of the Department of Natural Resources, with the exception of the chief, assistant chiefs, and captains (Natural Resources Administrator II, III, IV or Conservation Officer IV) shall be compensated, hour for hour, for actual hours worked in excess of 46 hours

per week. The rate of supplemental pay shall be the same as the individual's established hourly rate, not to exceed \$175 per month.

Section 4. Reporting.

4.01. Each district captain shall prepare a standard West Virginia Department of Natural Resources Daily Time Record for each officer that works in excess of 46 hours in a single work week. The captain may use the weekly activity report submitted by each officer in preparing the Daily Time Record, and the captain shall certify that the hours worked were authorized by him.

Section headings
@ P flm
Lm 5 @ #09

Title 47
Legislative Rule

WEST VIRGINIA ADMINISTRATIVE REGULATIONS
Department of Natural Resources
Chapter 20-1c
Series XIII 45
1978e

Subject: Conservation Officers - Supplemental Pay in Lieu of Overtime

Section 1. General.

1.01. Scope. Legislative rules and regulations relating to granting of supplemental pay in lieu of overtime for conservation officers, not to exceed \$175.00 per month.

1.02. Authority. Code of West Virginia §20-1-7 and §20-7-1a.

1.03. Filing Date. These regulations were filed September 15, 1978, and refiled December 30, 1982, to become effective January 1, 1983, and shall remain in effect unless otherwise amended or new regulations are issued by the Director.

1.4 Effective Date -

Section 2. General Regulations. @EBQ

2.01. Work Week. Because of the unique responsibilities and seasonal variations of work load, both low and high, and the procedure of officers operating from their residences without daily supervision, the standard work week shall consist of a minimum of 40 hours and a maximum of 46 hours per week. Pay is calculated on the basis of a 40-hour week.

2.02. Scheduling. Supervisory employees are responsible for scheduling work hours and days for seasonal and/or emergency demands. Normal work scheduling shall be on the 40-hour base, and when situations require extra hours, it should be in response to seasonal needs, emergency situations, or special assignments.

Section 3. Persons subject to these regulations.

3.01. Conservation officers of the Department of Natural Resources, with the exception of the chief, assistant chiefs, and captains (Natural Resources Administrator II, III, IV or Conservation Officer IV) shall be compensated,

hour for hour, for actual hours worked in excess of 46 hours per week. The rate of supplemental pay shall be the same as the individual's established hourly rate, not to exceed \$175.00 per month.

Section 4. Reporting.

4.01. Each district captain shall prepare a standard West Virginia Department of Natural Resources Daily Time Record for each officer that works in excess of 46 hours in a single work week. The captain may use the weekly activity report submitted by each officer in preparing the Daily Time Record, and the captain shall certify that the hours worked were authorized by him.