



STATE OF WEST VIRGINIA
DEPARTMENT OF NATURAL RESOURCES
CHARLESTON 25305

DAVID C. CALLAGHAN
Director

July 6, 1978

The Honorable A. James Manchin
Secretary of State of West Virginia
State Capitol Building
Charleston, West Virginia 25305

Dear Mr. Secretary:

Enclosed herewith are three copies of the proposed West Virginia Administrative Regulations, designated Series XIII of Chapter 20-1, to be filed in the State Register in accordance with the provisions of Chapter 29A-3.

The Department of Natural Resources will hold a public hearing on August 10, 1978, between 1:00 p.m. and 4:30 p.m., in Room 837, 1800 Washington Street, East, Charleston, West Virginia, to allow anyone interested to submit evidence or make written or oral statements regarding supplemental pay for conservation officers.

Sincerely,


David C. Callaghan
Director

DCC/c1a

Enclosures - 3

FILED IN THE OFFICE OF
SECRETARY OF STATE
THIS DATE 7-10-78



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 CHARLESTON 25305

A. JAMES MANCHIN
 SECRETARY OF STATE

STATE REGISTER FILING

I, David C. Callaghan, Director,
 Title or Position

Department of Natural Resources, hereby submit to record in
 Department or Division

the State Register on 8 1/2 x 11" paper two (2) copies of

- (x) proposed rules and regulations concerning topics of material not covered by existing rules and regulations;
- () proposed rules and regulations superseding rules and regulations already on file;
- (x) notice of hearing;
- () findings and determinations;
- () rules and regulations; or
- () other - specify ().

This filing pertains to

Chapter 20
 Article 7
 Series XIII
 Section 1a
 Page No. _____

- (x) proposed rules and regulations are required to go to Legislative Rule Making Committee;
- () proposed rules and regulations are excluded from Legislative Rule Making Committee;

July 10, 1978
 Date Submitted

David C. Callaghan
 Signature of Person Authorizing
 this Filing

WEST VIRGINIA ADMINISTRATIVE REGULATIONS
Department of Natural Resources

Chapter 20 - 1
Series XIII
1978

SUBJECT: Conservation Officers - Supplemental Pay in Lieu of Overtime

Section 1. Authority.

1.01. By virtue of the authority granted the director of the Department of Natural Resources by Article 7, Section 1a, Chapter 20 of the Official Code of West Virginia, one thousand nine hundred thirty-three, as amended, the following regulations are hereby promulgated and these regulations shall become effective September 15, 1978.

Section 2. General.

2.01. Work week. Because of the unique responsibilities and seasonal variations of work load, both low and high, and the procedure of officers operating from their residences without daily supervision, the standard work week shall consist of a minimum of 40 hours and a maximum of 46 hours per week. Pay is calculated on the basis of a 40-hour week.

2.02. Scheduling. Supervisory employees are responsible for scheduling work hours and days for seasonal and/or emergency demands. Normal work scheduling shall be on the 40-hour base, and when situations require extra hours, it should be in response to seasonal needs, emergency situations, or special assignments.

Section 3. Persons Subject to these Regulations.

3.01. Conservation officers of the Department of Natural Resources, with the exception of the chief, assistant chiefs, and captains (Natural Resources Administrator II, III, IV or Conservation Officer IV) shall be compensated, hour for hour, for actual hours worked in excess of 46 hours

per week. The rate of supplemental pay shall be the same as the individual's established hourly rate, not to exceed \$175 per month.

Section 4. Reporting.

4.01. The Director shall establish the reporting procedures.