

QUESTIONNAIRE

(Please include a copy of this form with each filing of your rule: Notice of Public Hearing or Comment Period; Proposed Rule, and if needed, Emergency and Modified Rule.)

DATE: July 25, 2002

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: *(Agency Name, Address & Phone No.)* WV Radiologic Technology Board of Examiners
PO Box 638
1715 Flat Top Road
Cool Ridge, WV 25825
(304) 787-4398

LEGISLATIVE RULE TITLE: ~~Rule of the WV Radiologic Technology Board of Examiners~~

1. Authorizing statute(s) citation § 30-23-5 & § 61-3-39e

2. a. Date filed in State Register with Notice of Hearing or Public Comment Period:
June 24, 2002

b. What other notice, including advertising, did you give of the hearing?
Postcard mailed to all active licensees (over 2,100) and posted on the Board's Web Page

c. Date of Public Hearing(s) *or* Public Comment Period ended:
July 24, 2002 @ 9:00 am

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.

Attached _____ No comments received X

- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

July 25, 2002

- f. Name, title, address and phone/fax/e-mail numbers of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

Carol Blosser, Administrative Secretary
WV Radiologic Technology Board of Examiners
P.O. Box 638
1715 Flat Top Road
Cool Ridge, WV 25825

Phone (304) 787-4398 Fax: (304) 787-3030
Email: wvrtboe@charter.net

- g. **IF DIFFERENT FROM ITEM 'f'**, please give Name, title, address and phone number(s) of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

Grady M. Bowyer, R.T. (R), Executive Director
WV Radiologic Technology Board of Examiners
PO Box 638
1715 Flat Top Road
Cool Ridge, WV 25825
Phone: (304) 546-4642 (Cell)
Fax: (304) 787-3030
Email: gradybowyer@charter.net

3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

NA

b. Date of hearing or comment period:

NA _____

c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

NA _____

d. Attach findings and determinations and reasons:

Attached NA _____

SUMMARY OF THE RULE

This rule is being submitted to start charging the reinstatement fee upon expiration of the license instead of thirty (30) days after the license expires. This Rule will also add a charge for checks returned from the bank.

FACTS AND CIRCUMSTANCES

THE BOARD IS LOSING ANYWHERE BETWEEN \$ 300.00 TO \$450.00 DOLLARS PER MONTH BY NOT CHARGING THE REINSTATEMENT FEE UPON EXPIRATION OF THE LICENSE. THIS CHANGE WILL ELIMINATE THE THIRTY (30) DAY GRACE PERIOD BEFORE THE LICENSEE HAS TO PAY THE REINSTATEMENT FEE.

THE BOARD HAS HAD SEVEN (7) RETURNED CHECKS IN FY 2002. IT COST THE OFFICE APPROXIMATELY \$ 4.00 TO SEND A CERTIFIED LETTER TO THE LICENSEES CONCERNING THIS MATTER. WE HAVE SENT AT LEAST TWO CERTIFIED LETTERS ON EACH OF THE RETURNED CHECKS AND ON TWO OF THE SEVEN, HAD TO SEND A THIRD LETTER BEFORE THE CHECK WAS MADE UP.

□
APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Rule of the WV Board of Examiners of Radiologic Technology

Type of Rule: X Legislative _____ Interpretive _____ Procedural

Agency: WV Board of Examiners of Radiologic Technology

Address: P.O. Box 638

1715 Flat Top Road

Cool Ridge, WV 25825

1. Effect of Proposed rule:

	ANNUAL FISCAL YEAR				
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
ESTIMATED TOTAL COST					
PERSONAL SERVICES					
CURRENT EXPENSE					
REPAIRS & ALTERATIONS					
EQUIPMENT					
OTHER	\$ 2,500.00 *			\$ 2,500.00	\$ 500.00

2. Explanation of Above Estimates:

* - REVENUE This increase in revenue would come from charging the \$ 15.00 late fee for licenses that have expired and charging for returned checks. After the first FY, the Board anticipates this amount to drop significantly.

3. Objectives of These Rules:

Charge the penalty for late renewal applications upon expiration of the license instead of 30 days after the license has expired. Also charge a \$ 15.00 fee for returned checks as allowed under § 61-3-39 (e).

Rule Title: Rule of the WV Board of Examiners of Radiologic Technology

4. Explanation of Overall Economic Impact of Proposed Rule:

A. Economic Impact on State Government:
None

B. Economic Impact on Political Subdivisions; Specific Industries; Specific Groups of Citizens:
None

C. Economic Impact on Citizens/Public at Large.
None

Date: June 24, 2002

Signature of Agency Head or Authorized Representative:

Erin Sawyer, RT

**TITLE 18
LEGISLATIVE RULES
RADIOLOGIC TECHNOLOGISTS**

FILED

2002 JUN 22 A 10:54

**SERIES 1
RULE OF THE WEST VIRGINIA BOARD OF
EXAMINERS OF RADIOLOGIC TECHNOLOGISTS**

WEST VIRGINIA
SECRETARY OF STATE

§18-1-1. General provisions.

1.1 Scope. -- Except as otherwise specifically provided, this rule applies to all persons in West Virginia who apply ionizing radiation or assist in the application of ionizing radiation to human beings for diagnostic or therapeutic purposes under the supervision of a licensed practitioner. This rule establishes the general requirements for licensure of Radiologic Technologists in West Virginia.

1.2 Authority. -- W. Va. Code § 30-23- 5

1.3 Filing Date. --

1.4 Effective Date. --

§18-1-2. Definitions.

As used in this rule:

(a) "Ionizing Radiation (X-Ray)" means the relatively high energy of photons capable of producing ionization in substances through which it passes. This high-energy is used to generate an exposure for diagnostic or therapeutic purposes.

(b) "JRCERT" means the Joint Review Committee on Education in Radiologic Technology

(c) "Reciprocity" means the granting of a license or temporary permit to persons who hold a license or certificate in another state;

(d) "Temporary License" means a license granted and issued by the Board for the practice of radiologic technology which is limited in duration;

(e) "Unethical Conduct" means, but is not limited to:

(1) Engaging in the practice of radiologic technology while in an intoxicated condition under the influence of narcotic or any other drugs which

impair consciousness, judgement or behavior;

(2) Immoral conduct while engaged in the practice of radiologic technology or behavior indicating an unfitness to practice radiologic technology;

(3) Willful falsification, destruction or theft of property or records relating to the practice or radiologic technology;

(4) Failure to exercise due regard for the safety of the life or health of the patient;

(5) Unauthorized disclosure of information relating to a patient or his or her records;

(6) Discrimination in the practice of radiologic technology against any person for reason of race, religion, creed, color or national origin;

(7) Violating the provisions of Subsection 3.6 of this rule; or

(8) The grounds enumerated in W. Va. Code § 30-23-9 (b).

§18-1-3. Board functions.

3.1 Duties and powers of the Board. -- The duties and powers of the Board are defined in the W.Va. Code §30-23-1 et seq. It is the duty of the Board to carry out the provisions of ~~that article~~ the law to the best of its ability.

§18-1-4. Licenses and temporary permits.

4.1 Application for licenses and temporary permits.

(a) The Board shall furnish any person requesting an application for a license or temporary permit the necessary forms, and any other information or questionnaires as the Board considers desirable.

(b) The application forms shall be designed to provide the information necessary to satisfy the Board that all requirements pertaining to the West Virginia Code are being fulfilled.

(c) All applications shall be signed by the applicant.

(d) The application shall be accompanied by a money order, certified check or personal check.

(e) If an applicant fails to complete all forms and to provide all information, the Board may reject and return the application to the applicant.

(f) The Board shall deny a license to any person knowingly furnishing false information in an application or if the applicant has already been licensed before the falsification of the information has been made known to the Board, the license or temporary permit is subject to suspension or revocation. In addition, the Board may undertake prosecution of the applicant pursuant to W.Va. Code §30-23-13.

4.2 Issuance of licenses and temporary permits.

(a) The Board shall issue to each applicant a license or a temporary permit within thirty (30) days of receipt of a properly completed application and payment of the appropriate fee.

(b) The license is valid for a period of one (1) year from the date of issuance.

(c) A licensee shall renew his or her license annually without examination by applying for renewal on a form prescribed by the Board. The licensee is responsible for obtaining, completing, signing and forwarding the renewal application to the Board with the required fee and documentation of their Continuing Education as required by the Board's rule, CONTINUING EDUCATION, 18CSR2.

(d) The Board may deny an application for renewal for any reason which would justify the denial of an original application for a license. ~~In addition, an application for renewal shall be considered delinquent and subject to an additional fee if it is not received within thirty (30) days after the due date.~~

(e) The Board shall assess a penalty fee for reinstatement of an expired license.

~~(e)~~ (f) The Board may issue temporary permits:

(1) An applicant for a temporary permit shall present evidence of graduation from a Board approved School of Radiologic Technology. This evidence may be a diploma or a notarized letter from the school's program director stating ~~this~~ the applicant has completed the course's education and clinical

requirements.

(2) An applicant for a temporary permit may apply to the Board for a permit up to six (6) months after graduation from a Board approved School of Radiologic Technology. After six (6) months, the applicant must show proof of American Registry of Radiologic Technologist (ARRT) registration and apply for a permanent WV License.

(3) The Board shall issue the temporary permit based on the date of application and payment of the required fee. The effective dates of the temporary permit will be for a period of twenty-four (24) weeks or six (6) months from the date that the Board's office receives the application and fees. Temporary permits may not be renewed or extended.

4.3 Reciprocity.

(a) The Board may consider reciprocity with other states on an individual basis.

(b) The Board shall not honor a license issued to a person by another state in lieu of a license issued by the Board.

(c) A licensee who violates laws regulating radiologic technologists in any other state while he or she is visiting or residing in another state shall be considered guilty of unethical conduct by the Board.

4.4 Responsibilities of licensees and permittees.

(a) It is the responsibility of each licensee or permittee to be familiar with the requirements of the law regulating these activities in West Virginia and with the rules of the Board.

(b) It is the responsibility of each licensee or permittee to make timely application for a license or renewal of license, to complete the forms properly, to submit the required Continuing Education documentation, and to pay the fees required, and to hold himself or herself available for examination at the times and places designated by the Board. Any information or reminders which the Board may issue are courtesies and shall not diminish the responsibilities of the licensee or permittee.

4.5 Display of license or temporary permit.

(a) Each licensee or permittee shall prominently display at his or her

principal place of employment his or her license or temporary permit to practice radiologic technology and his or her current certificate of registration (a wallet-sized registration card issued annually by the Board to every person to whom it issues a license).

(b) A licensee shall exhibit a current licensure and/or renewal registration card when requested by the following:

- (1) A Board member or an employee of the Board;
- (2) Any person upon whom the licensee applies ionizing radiation; or
- (3) An employer in whose employ the licensee practices or intends to practice radiologic technology.

(c) An employer, Board member or Board employee shall not accept a photocopy or other facsimile of a license or wallet-sized registration card as the only evidence that a person is licensed to practice radiologic technology. Where, for convenience or security, a photocopy or facsimile is displayed, the original document shall be readily available for review.

4.6 Duplicate license.

(a) In requesting a name or address change, the licensee shall return the current license to the Board with the required fee prior to issuance of a corrected license.

(b) When requesting a duplicate license due to loss of license, a licensee shall submit a notarized statement substantiating the loss to the Board with the required fee prior to issuance of a duplicate license.

4.7 Schedule of fees for services rendered by the West Virginia Radiologic Technology Board of Examiners.

(a)	Application Fee	\$75.00
(b)	Annual License Renewal Fee	\$50.00
(c)	All Temporary Permits Fee	\$25.00
(d)	Reinstatement Fee (delinquent)	\$15.00

(e) <u>Return Check Fee</u>	<u>\$ 15.00</u>
(e)(f) Reciprocity Fee	\$25.00
(f)(g) Duplicate License	\$10.00
(g)(h) Change of Name	\$10.00
(h)(i) Roster of Active Licenses	\$25.00
(i) (j) Mailing Labels (Name and Address/per 1000)	\$50.00

4.8 Presumptive penalties

(a) The Board shall considered the following disciplinary sanctions as presumptive penalties to be imposed in all cases of first time violations of the provisions of this section of this rule unless extenuating circumstances require otherwise:

1. Person working without a license	\$ 1,000.00
2. Aiding and abetting a person working without a license	\$ 1,000.00
3. Radiologic Technologist working on an expired license	\$ 500.00
4. Facility allowing technologist to work on an expired license	\$ 500.00
5. Radiologic Technologist not having license posted at their primary workplace	\$ 100.00
6. Facility not posting license in patient's viewable area	\$ 100.00

§18-1-5. Educational Requirements for applicants for licensure.

5.1 Standards for an approved school shall follow the current standards as established by the JRCERT, or standards determined equivalent by the Board.