



**QUESTIONNAIRE**

*(Please include a copy of this form with each filing of your rule: Notice of Public Hearing or Comment Period; Proposed Rule, and if needed, Emergency and Modified Rule.)*

DATE: August 4, 2004

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: (Agency Name, Address & Phone No.)  
West Virginia Department of Agriculture, State Capitol  
1900 Kanawha Blvd, East Charleston WV 25305  
Phone: 304-558-2206

LEGISLATIVE RULE TITLE: Inspection pf Meat and Poultry

1. Authorizing statute(s) citation WV Code 19-2B-3

2. a. Date filed in State Register with Notice of Hearing or Public Comment Period:  
June 8, 2004

b. What other notice, including advertising, did you give of the hearing?  
\_\_\_\_\_  
\_\_\_\_\_

c. Date of Public Hearing(s) *or* Public Comment Period ended:  
July 20, 2004

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.

Attached \_\_\_\_\_ No comments received X

- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

June 8, 2004

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- f. **Name, title, address and phone/fax/e-mail numbers** of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

Dr. W. Jan Charminski, Director  
WV Department of Agriculture  
Meat and Poultry Inspection Division

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1900 Kanawha Blvd, East  
Charleston WV 25305  
Phone: 304-558-2206 Fax: 304-558-1882  
E-mail: JCharminski@ag.state.wv.us

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- g. **IF DIFFERENT FROM ITEM 'f'**, please give **Name, title, address and phone number(s)** of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

N/A

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3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

N/A

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b. Date of hearing or comment period:

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c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

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d. Attach findings and determinations and reasons:

Attached 

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State of West Virginia  
**DEPARTMENT OF AGRICULTURE**  
Gus R. Douglass, Commissioner

Janet L. Fisher  
Deputy Commissioner

Steve Hannah  
Deputy Commissioner

**BRIEF SUMMARY OF THE PROPOSED RULE**

The intent of the proposed revisions to the existing rules is to update the rules to conform to Federal requirements. They are intended to incorporate by reference the applicable changes to USDA mandatory meat and poultry inspection regulations promulgated in the *Federal Register* between June 1, 2002 and June 1, 2004. All proposed changes are on Page 1, Section 2.



State of West Virginia  
**DEPARTMENT OF AGRICULTURE**  
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Deputy Commissioner

Steve Hannah  
Deputy Commissioner

**STATEMENT OF CIRCUMSTANCES REQUIRING THE AMENDMENT  
TO THE RULES ON INSPECTION OF MEAT AND POULTRY**

The Federal Meat Inspection Act and the Poultry Products Inspection Act require a State meat and poultry inspection program to be "at least equal to" the Federal inspection program in terms of law, regulation, inspection and procedures, etc.

Periodical updates to our rules are needed in order to maintain the equivalency of the State inspection program and continuation of the Federal 50% Funding for the program (approximately \$700,000 a Year).

□  
APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: INSPECTION OF MEAT AND POULTRY

Type of Rule:  Legislative     Interpretive     Procedural

Agency: WEST VIRGINIA DEPARTMENT OF AGRICULTURE

Address: STATE CAPITOL, 1900 KANAWHA BLVD, EAST  
CHARLESTON WV 25305

1. Effect of Proposed rule:

	ANNUAL FISCAL YEAR				
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
<b>ESTIMATED TOTAL COST</b>	0	0	0	0	0
<b>PERSONAL SERVICES</b>					
<b>CURRENT EXPENSE</b>					
<b>REPAIRS &amp; ALTERATIONS</b>					
<b>EQUIPMENT</b>					
<b>OTHER</b>					

2. Explanation of Above Estimates:

3. Objectives of These Rules:

To update State rules to conform to federal requirements and continue receiving 50% federal funding.

Rule Title: Inspection of Meat and Poultry

4. Explanation of Overall Economic Impact of Proposed Rule:

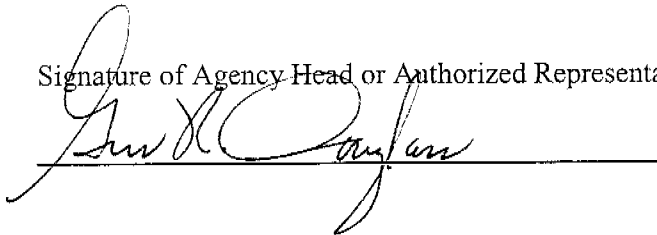
A. Economic Impact on State Government:  
None

B. Economic Impact on Political Subdivisions; Specific Industries; Specific Groups of Citizens: None

C. Economic Impact on Citizens/Public at Large.  
None

Date: June 8, 2004

Signature of Agency Head or Authorized Representative:



A handwritten signature in cursive script is written over a horizontal line. The signature appears to be "G. H. [unclear]".

**TITLE 61  
Legislative Rules  
Department of Agriculture**

**FILED**

2004 AUG -4 A 1:03

**Series 16  
Inspection of Meat and Poultry**

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**§61-16-1. General**

**1.1. Scope** - This rule is established in order to implement the requirements of West Virginia Code §19-2B-1 et seq. Inspection of Meat and Poultry, and to maintain and administer an effective State-Federal Cooperative Meat and Poultry Inspection Program in the State of West Virginia by establishing requirements which equal those imposed by the applicable provisions of the Federal Meat Inspection Act (34 Stat. 1260) as amended by the Wholesome Meat Act (81 Stat. 584, 84 Stat. 438, 92 Stat. 1069, U.S.C., Sec. 601 et seq.), and the Poultry Products Inspection Act (71 Stat. 441), as amended by the Wholesome Poultry Products Act (82 Stat. 791; U.S.C. 451 et seq.). This rule establishes general operating procedures, requirements and standards in the West Virginia Department of Agriculture, Meat and Poultry Inspection Division.

**1.2. Authority** - WV Code, §19-2B-3.

**1.3. Filing Date** - June 26, 2003.

**1.4. Effective Date** - July 1, 2003.

**§61-16-2. Incorporation by Reference of Federal Meat and Poultry Inspection Regulations**

The Mandatory Meat Inspection Regulations (9 CFR, Parts 301 et seq.) the Mandatory Poultry Products Inspection Regulations (9 CFR, Part 381) and Regulatory Requirements Under the Federal Meat Inspection Act and the Poultry Products Inspection Act (9 CFR, Parts 416, and 417, 424, 430 and 441) of the United States Department of Agriculture, promulgated in the Federal Register prior to June 1, ~~2002~~ 2004 are hereby adopted in their entirety with the exception of the deleted regulations specified in section 3 of this rule.

**§61-16-3. Deleted Regulations**

The following sections of the Federal regulations governing the mandatory meat inspection (9 CFR, Part 301 et seq.) and the mandatory poultry products inspection (9 CFR, Part 381) of the United States Department of Agriculture incorporated by reference under section 2 of this rule are deleted and are not rules of the West Virginia Department of Agriculture: 302.2; 303.1 (c); 303.1 (d)(2)(I)(c); 304; 305.2 (b); 307.5; 307.6; 312; 316.12; 316.13 (c); 317.7; 317.9; 318.8; 321; 322; 327; 329.6; 329.7; 329.8; 329.9; 331; 335; 381.6; 381.10 (a)(2), (5), (6), and (7); 381.10 (b); 381.13 (b); 381.16; 381.17; 381.19

(a)(2); 381.30; 381.31; 381.38; 381.39; 381.96, 381.98, 381.104 through 381.112; 381.123  
(b)(1) and (4); 381.179; 381.185; 381.186; 381.195 through 381.236

In 9CFR 381.10(a) (3) and (4) the words "and the statement `Exempt - P. L. 90-492'" are deleted.

In 9CFR 381.123(b) (2) and (4) the words "and accompanied by the prefix `P' are deleted".

#### **§61-16-4. Definitions**

**4.1.** All terms used in this rule are those defined in WV Code 19-2B-2, except for the terms defined in this section.

**4.2.** Definitions in the incorporated parts of the Federal regulations on mandatory meat inspection (9 CFR, Part 301 et seq.) and mandatory poultry products inspection (9 CFR, Part 381) of the United States Department of Agriculture are amended to read as follows:

**4.2.1.** "The Act" means WV Code 19-2B-1 et seq.

**4.2.2.** "The United States Department of Agriculture" and "Department" means the West Virginia Department of Agriculture. For brevity, the acronym WVDA for the West Virginia Department of Agriculture is used in this rule.

**4.2.3.** "Secretary" means the Commissioner of Agriculture.

**4.2.4.** "Administrator", "Regional Director", and "Area Supervisor" mean the Director, Meat and Poultry Inspection Division, WVDA.

**4.2.5.** "Federal Meat Inspection", "Program", "Federal Inspection", "Federal Poultry Inspection", "Meat and Poultry Inspection Program", "Inspection Service", "Standards and Labeling Division", Meat and Poultry Inspection", "Technical Services", and "Agency" mean the Meat and Poultry Inspection Division, WVDA.

**4.2.6.** "Federal" means State.

**4.2.7.** "Food Inspector", "Inspection Service Employee", "USDA Inspector", "USDA Program Official", and "Program Inspector" mean Inspector, Meat and Poultry Inspection Division, WVDA.

**4.2.8.** "Inspection Service Supervisor", "Veterinary Inspector", and "Circuit Supervisor" mean Veterinary Supervisor, Meat and Poultry Inspection Division, WVDA.

**4.2.9.** "Food Safety and Inspection Service" means the Meat and Poultry Inspection Division, WVDA.

**4.2.10.** "USDA Inspection Legend" and "Official Inspection Legend" mean WVDA Inspection Legend.

**4.2.11.** "Federally Inspected and Passed", "U.S. Inspected and Passed", "U.S. Inspected for Wholesomeness", and "Federally Inspected for Wholesomeness" mean WVDA Inspected and Passed.

**4.2.12.** "U.S. Passed for Cooking" means WVDA Passed for Cooking.

**4.2.13.** "U.S. Passed for Refrigeration" means WVDA Passed for Refrigeration.

**4.2.14.** "U.S. Inspected and Condemned" means WVDA Inspected and Condemned.

**4.2.15.** "U.S. Retained" or "U.S. Detained" means WVDA Retained.

**4.2.16.** "U.S. Rejected" means WVDA Rejected.

**4.2.17.** "U.S. Suspect" means WVDA Suspect.

**4.2.18.** "U.S. Condemned" means WVDA Condemned.

**4.2.19.** "U.S. Government Seals" means WVDA Seals.

**4.3.** Whenever an official form, certificate, or seal is designated by Federal regulations, the appropriate WVDA form, certificate, or seal shall be substituted.

**§61-16-5. The United States Department of Agriculture's Guidelines and Procedures Applicable to the West Virginia Department of Agriculture.**

The following publications prepared and approved by the United States Department of Agriculture are applicable to the West Virginia Department of Agriculture, as determined by the Commissioner of Agriculture:

(1) "U.S. Inspected Meat and Poultry Packing Plants: A Guide to Construction and Layout", Agriculture Handbook 570;

(2) "The Meat and Poultry Inspection Manual";

- (3) "Sanitation Handbook for Meat and Poultry Inspectors";
- (4) "Accepted Meat and Poultry Equipment" MPI-2;
- (5) "List of Proprietary Substances and Nonfood Compounds", Miscellaneous Publication Number 1419;
- (6) "Standards and Labeling Policy Book"; and
- (7) Food Safety and Inspection Service's Directives, Notices, and Bulletins.

#### **§61-16-6. Licensing**

**6.1.** Application for license and inspection - Every commercial slaughterer, custom slaughterer, commercial processor, custom processor, or distributor shall obtain a license from the Commissioner.

**6.1.1.** An applicant for a license shall make application on an official form furnished by the Commissioner and shall complete the application to include all information requested. Only the applicant named in the application may conduct operations at the establishment for which the license is granted.

**6.1.2.** The licensee shall apply for a new license when ownership or the location of the business changes.

**6.2.** Drawings and specification to be furnished.

**6.2.1.** Each applicant for the license shall submit to the Director, Meat and Poultry Inspection Division; WVDA;

**6.2.1.1.** Three (3) sets of complete drawings containing a plot plan showing the limits of the establishment's premises, locations in outline of buildings on the premises, cardinal points of the compass, and roads and railroads serving the establishment; the floor plans of the establishment for which inspection is requested, showing the locations of principal pieces of equipment, floor drains, principal drainage lines, handwashing basins and hose connections for cleanup purposes; and a room schedule showing the finish of walls, floors, and ceilings of all rooms in the establishments;

**6.2.1.2.** Three (3) sets of specifications which shall include statements, describing water supply, plumbing, drainage, refrigeration, equipment, lighting, and operations to be performed at the establishment; and

**6.2.1.3.** A current certificate from the local health authority certifying the water potability at the establishment and approval of the sewage disposal

system of the establishment.

**§61-16-7. Official Inspection Marks and Devices.**

**7.1.** General - The inspection marks and devices, prescribed or referenced in this section are official marks and devices, for purposes of the WV Code, §19-2B-6 and shall be used in accordance with the provisions of this section and the United States Department of Agriculture regulations governing meat and poultry inspection as incorporated in this rule.

**7.2.** The inspection marks shall be affixed by the establishment under the oversight of the inspectors of the Meat and Poultry Inspection Division, WVDA.

**7.3.** Inspection legends on animal carcasses and parts of carcasses.

**7.3.1.** The inspection legend to identify WV inspected and passed animal carcasses, primal cuts, beef livers, beef tongues, beef hearts, and smoked meats not in casings and for application to materials that enclose carcasses or parts of carcasses, is as shown in this subdivision. The establishment number shall be placed in the inspection legend by the establishment where the three zeros appear. The size of the inspection legend shall be 1-7/8"x2".

**7.3.2.** The inspection legend may be proportionally reduced in size, provided it shall not be smaller than 7/8"x1", for application to the loins and ribs of pork, beef tails, and sausages in animal casings.

**7.4.** Inspection legends on labels.

**7.4.1.** The inspection legend required to be shown on all labels for inspected and passed products of cattle, sheep, swine, goats, and poultry shall be in the form as shown in subdivision 7.3.1 of this rule, except that it need not be of the size illustrated, provided that it is of a sufficient size and of such color as to be conspicuously displayed and readily legible and the same proportions of letter size and boldness are maintained. The establishment number shall be placed in the inspection legend where the three zeros appear, and it may be preceded by the abbreviation "EST."

**7.4.2.** The inspection legend shall be applied on labels by mechanical means and shall not be applied by a hand stamp.

**7.4.3.** The inspection legend described in subdivision 7.3.1 of this section may also be used on shipping containers, band labels, artificial casings, and other articles with the approval of the Director, Meat and Poultry Inspection Division, WVDA.

**7.5.** Any brand, stamp, label, or other device approved by the Director, Meat and

cost of inspection service furnished on any holiday as specified in subsection 8.3 of this Section, or for providing inspection services for more than eight (8) hours on any day or more than forty (40) hours in any administrative workweek, Saturday through Friday.

**8.2.** When a licensed establishment requires an inspection service on a holiday or for more than eight (8) hours on any other day, it shall request the veterinary supervisor to furnish inspection during that period. The request shall be made at least seven (7) days before the holiday and at least two (2) days in advance of planned overtime.

**8.3.** Holidays are those specified in West Virginia Code §2-2-1.

**8.4.** The Commissioner shall determine from time to time the rate for overtime and holiday services.



State of West Virginia  
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Steve Hannah  
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**RESULTS OF THE COMMENT PERIOD**

The West Virginia Department of Agriculture established a comment period, exceeding 30 days, that ended on July 20, 2004, to collect comments on the proposed amendments to Legislative Rule contained in West Virginia Code of Regulations, Title 61, Series 16: Inspection of Meat and Poultry.

In response to the proposed amendments, the Department received no comments. Therefore, the Department intends to proceed with the amendments as originally proposed.