

Title 78

SECRETARY OF STATE
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FILED

WEST VIRGINIA LEGISLATIVE RULE
DEPARTMENT OF HUMAN SERVICES
CHAPTER 9 - *20*
SERIES 7

Title: Incorporation of the Work & Training Program Handbook Manual

Section 1. General

1.1 Scope - The Work & Training Program Handbook provides the policies and procedures for the administration of the WIN Demonstration Program, the Community Work Experience Program and the Food Stamp Job Search Program.

The primary goal of the WIN Demonstration Program is to place public assistance recipients into employment to alleviate the need for public assistance benefits. Recipients can be placed into vocational training or on-the-job training programs to gain skills, or placed into job search activities to look for employment.

Community Work Experience Program provides recipients with work experience in the public and the private not-for-profit sector. The program helps local, county and state governments and not-for-profit entities to increase or continue services to the citizens of the State.

Food Stamp Job Search is a program whereby certain Food Stamp recipients who are unemployed or underemployed are required to look for employment on their own while they are receiving benefits.

The manual outlines policies and procedures to work with recipients in these programs.

1.2 Authority & ~~Related Code Citations~~ - Authority to administer the WIN Demonstration and Community Work Experience Programs is granted by the Omnibus Reconciliation Act of 1981 (P.L. 97-35). The Food Stamp Job Search Program is authorized by the Food Stamp Act of 1977 (P.L. 95-113). Regulations for WIN Demo and CWEP are in 45 CFR, while the Food Stamp regulations are in 7 CFR.

1.3 Filing Date - *February 6, 1987*
~~January 1987~~

1.4 Effective Date - *February 6, 1987*
~~January 1987~~

Section 2. Incorporation by Reference

The Work & Training Handbook is hereby incorporated by reference as a legislative rule. This document is available from the Secretary of State's office or the West Virginia Department of Human Services.

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