

State of West Virginia Campaign Financial Statement

(Short Form) in Relation to _____ Election Year

For political committees, list the current election year. For candidates, list the current campaign or the year of an open past campaign.

Supply all information requested. It is required by WV Code §3-8-5a.

IF YOUR ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS "YES," YOU CANNOT USE THIS FORM. YOU MUST USE THE LONG FORM (FORM F-7) TO FILE YOUR CAMPAIGN FINANCE REPORT.

1. Have you made or accepted any loans to your campaign?
2. Have you had any fundraisers?
3. Have you received any miscellaneous receipts, such as refunds, checking account interest or transferred funds from a previous campaign?
4. Do you have any unpaid bills?
5. Have you or anyone else given an in-kind contribution to your campaign?

<u>McDowell Co. Demo. Exc. Comm.</u> Candidate or Committee Name	<u>BARBARA L. Crigger, Jr</u> Candidate or Committee's Treasurer
Political Party (for candidates)	<u>P.O. Box 223 War WV.</u> Treasurer's Mailing Address (Street, Route or P.O. Box)
Office Sought (for candidates) District/Division	<u>War WV 25892 304-875-3941</u> City, State, Zip Code Daytime Phone #

Reporting Period (check one)

- | | | |
|---|---|--|
| <input type="checkbox"/> Annual Report _____ Calendar Year
(Due last Saturday in March or within 6 days thereafter. This report filed for old campaigns or year following most recent election) | <input type="checkbox"/> First Primary
(Due last Saturday in March or within 6 days thereafter. This is the first report for current election year reporting) | <input checked="" type="checkbox"/> Pre-primary Report
(Due 10 to 17 days before primary election) |
| <input type="checkbox"/> First General Report
(Due first Saturday in September or within 6 days thereafter) | <input type="checkbox"/> Pre-general Report
(Due 10 to 17 days before general or special election) | <input type="checkbox"/> Post-general Report
(Due 25 to 31 days after general or special election) |
| <input type="checkbox"/> Amended Report (check if applicable)
You must also check box of appropriate reporting period | <input type="checkbox"/> Final Report
(Zero balance required. PAC must also file Form F-6 Dissolution) | |
- *post general may also be final report if "0" balance*

REPORT TOTALS

(Fill in totals after you have completed page 2)

RECEIPTS	Totals for this period
1. Total Contributions (Schedule 1A)	0
EXPENDITURES	
2. Total Expenditures (Schedule 1B)	0

**TOTAL RECEIPTS
ELECTION YEAR-TO-DATE**
(Add line B from all reports)

**TOTAL EXPENDITURES
ELECTION YEAR-TO-DATE**
(Add line D from all reports)

0

CASH BALANCE SUMMARY

A. Beginning Balance (ending balance from previous report)	1074.41
B. Total Receipts (Line 1)	0
C. Subtotal (Add lines A & B)	1074.41
D. Total Expenditures (Line 2)	0
E. Ending Balance (Subtract line D from line C)	1074.41

**Cannot be negative balance*

SCHEDULE 1A

CONTRIBUTIONS

\$250 or less

\$250 or more

Date	Full Name	Amount	Date	Full Name: Address: Contributor's job: (Individual) Where works: (Individual) Affiliation: (Political committee)	Amount
TOTAL (both columns)					

Schedule 1B

ITEMIZED EXPENDITURES

Date	Full name, residence address (if person); business address (if firm)	Purpose	Amount
TOTAL			

MAKE AS MANY COPIES
OF THIS PAGE AS YOU NEED.

OATH OR AFFIRMATION

I, BARBARA L. Crigger, swear or affirm that the attached statement is true and correct, to the best of my knowledge, of all financial transactions occurring within the period covered by this statement.

Barbara L Crigger Signature of Candidate, Agent, or Treasurer
Date 8 AUG, 2004

Office Use Only

GENERAL RULES GOVERNING CONTRIBUTIONS AND THEIR REPORTING

When a person or political committee contributes money:

- a. Report the full name of the person or committee and the amount.
- b. If the amount is more than \$50.00 (\$50.01 and up), it must be by check, money order, credit card or electronic fund transfer.
- c. If contributions from one person or group relating to this election total more than \$250.00 (\$250.01 and up), you must also report the residence and mailing address, and in the case of a person, the occupation (the person's job) and major business affiliation (where the person works.) For a committee, also include the committee's affiliation (the group, firm, association with which it is connected.)
- d. The maximum contribution allowed in connection with any campaign for nomination or election to any office is \$1,000.00 (\$1,000.00 for the primary and \$1,000.00 for the general election). A candidate, however, may contribute any amount to his or her individual campaign committee.
- e. If a candidate spends his or her own money in the campaign, that amount must be listed as a contribution in Schedule 1A.

When a contribution is anonymous:

- a. If you can identify the donor, you must either properly report his/her identity or return the contribution to the donor.
- b. If you cannot identify the donor, you must send the amount equal to the total of the anonymous contribution(s) to the State of West Virginia General Fund, c/o Secretary of State, Bldg. 1 Suite 157-K, 1900 Kanawha Blvd. East, Charleston, WV 25305-0770.
- c. Report the contribution in Schedule 1A, the contributions section. Then, list the amount you sent to the General Fund as an expenditure in Schedule 1B.
- d. **Do not spend anonymous contributions for your campaign.**

When a corporation wants to contribute:

Corporations cannot make direct political contributions. They can, however, set up a separate, segregated fund called a Political Action Committee (PAC) for the purpose of soliciting political contributions from officers, stockholders, and administrative personnel. These PACs can make political contributions to support or oppose candidates or issues.

Instructions for Reporting Contributions (Schedule 1A)

1. Enter all contributions from the candidate, other individuals, political committees. If you received contributions from a fund-raising event, you must fill out Form F-7. Use the left half of the page for contributions of \$250.00 or less and the right half for contributions of more than \$250.00. (MAKE AS MANY COPIES OF THE BLANK PAGE AS YOU NEED.)
2. For each contribution, enter the information as follows:
 - a. Date (month/day/year) the contribution **was received**.
 - b. Full name of each contributor. (For an individual, give the first, middle, and last. If you can't identify the donor, write "anonymous" in this column. (See instructions above for how to deal with anonymous contributions.)
 - c. If the contribution exceeds \$250.00 for this report and/or for the current election, enter the contributor's complete mailing address, occupation (what the person does for a living) and major business affiliation (where the person works.) If a contribution from a committee is more than \$250.00 for this report and/or for the current election, also include the committee's affiliation.
3. Total all contributions for the period and carry the total to Line 1 of the Report Summary.

GENERAL RULES GOVERNING EXPENDITURES AND THEIR REPORTING (Schedule 1B)

All expenditures made or liabilities incurred by a campaign must be reported. This requirement covers both actual payment and promises of payment. State law details the list of lawful campaign expenditures. The list is found in West Virginia Campaign Finance Laws and Regulations, 2003 Edition, §3-8-9 and West Virginia Legislative Rules on Campaign Finance §146-3-6. **You cannot spend campaign funds for personal use.**

If your campaign has any unpaid bills for this period, you must fill out Form F-7 instead of this short form.

Enter the correct information for each transaction in Schedule 1B. Total all expenses and enter the amount on Line 2 of the Report Summary.

You must supply all information requested in this report. It is required by West Virginia Code §3-8-5a.

INSTRUCTIONS FOR REPORT SUMMARY

A Step-By-Step Guide

1. Fill in the election year covered by this report. Campaigns CANNOT overlap, so keep finances from other elections separate. For candidates, an election reporting period starts when the candidate files a pre-candidacy form or files for office, whichever comes first. A campaign ends when all debts and loans of that campaign are paid and the campaign account is zero. File a final report for that campaign. Political action committees supporting candidates or ballot issues, and conducting fund-raising events from year to year should begin the election reporting cycle with the first report in an election year.
2. Answer the questions listed. If you have received any loans, had any fundraisers, have any unpaid bills, have any miscellaneous receipts (refunds, interest earned, etc.) or have given or received any in-kind contributions to your committee, you must fill out Form F-7 instead of the short form. If you transferred funds from a previous campaign, you must use Form F-7. DO NOT USE THIS SHORT FORM.
3. Check the box next to the appropriate reporting period. You may only file a final report if you have a zero balance and have no outstanding loans or bills. PACs that file a final report must also include a Statement of Dissolution (Form F-6).
4. If filing a candidate's campaign report, provide the name of the candidate, candidate's political party, the office and district for which the candidate is running, the treasurer's name, mailing address and daytime phone number. If filing a political committee report, provide the name of the committee, the treasurer's name, mailing address and daytime phone number.
5. Complete Schedules 1A (Receipts) and 1B (Expenditures) on page 2. AFTER you've completed the itemized report, fill in the totals from those schedules on page 1 as follows:

RECEIPTS

Line 1: Total Contributions: Enter the contributions total from Schedule 1A.

EXPENDITURES

Line 2: Total Expenses: Enter expenses from Schedule 1B.

CASH BALANCE SUMMARY

Line A: Beginning Balance: Enter the ending balance from your previous report. If this is your first report in the election cycle, the amount should be zero. (Political Action Committees and executive committees will always use the ending balance from the previous report as the beginning balance.)

Line B: Total Contributions: Enter contributions from Line 1.

Line C: Subtotal: Add lines A and B.

Line D: Total Expenses: Enter the amount from Line 2.

Line E: Ending Balance: Subtract Line D from Line C.

ELECTION YEAR-TO-DATE

Total Receipts Election Year-to-Date: Add line B from all previous reports for this election year. If it is your first report for this election it will equal the figure in line B. This will allow the public a quick reference to all monies entering your account.

Total Expenditures Election Year-to-Date: Add line D from all previous reports for this election cycle. If it is your first report for this election it will equal the figure in line D. This will allow the public a quick reference for all monies leaving your account.

**For a political action committee, the last report of an election cycle is the annual report in the year following an election. (For example, the 2003 annual report was the last report in the 2002 election cycle. The 2004 annual or first primary will be the first report in the 2004 cycle.)*

WHERE TO FILE

File with the **secretary of state** if you are a candidate (or a committee, person or agent supporting candidates) for legislative office or other offices on the ballot in more than one county, or you are supporting or opposing an issue on the ballot in more than one county.

File with the **county clerk** if you are a candidate (or a committee, person or agent supporting candidates) for county offices, or single-county judicial circuits, or you are supporting or opposing an issue on the ballot in only one county.

File with the **municipal recorder** if you are a candidate (or a committee, person or agent supporting candidates) running for city office or you are supporting or opposing an issue on the ballot only in a city.