

WEST VIRGINIA
SECRETARY OF STATE

KEN HECHLER

ADMINISTRATIVE LAW DIVISION

Form #2

Do Not Mark In this Box

FILED

1990 SEP 18 PM 2:07

NOTICE OF A COMMENT PERIOD ON A PROPOSED RULE

AGENCY: Division of Health TITLE NUMBER: 64

RULE TYPE: Legislative; CITE AUTHORITY W. Va. Code §16-4C-6 and W. Va. Code §16-4C-23

AMENDMENT TO AN EXISTING RULE: YES X NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 48

TITLE OF RULE BEING AMENDED: Emergency Medical Services

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED:

TITLE OF RULE BEING PROPOSED:

IN LIEU OF A PUBLIC HEARING, A COMMENT PERIOD HAS BEEN ESTABLISHED DURING WHICH ANY INTERESTED PERSON MAY SEND COMMENTS CONCERNING THESE PROPOSED RULES. THIS COMMENT PERIOD WILL END ON October 18, 1990 AT 4:30 p.m.*

ONLY WRITTEN COMMENTS WILL BE ACCEPTED AND ARE TO BE MAILED TO THE FOLLOWING ADDRESS. *Comments must be received by or postmarked October 18, 1990

Attn: Kay Howard

Regulatory Development

Dept. of Health and Human Resources

Building 3, Capitol Complex

Charleston, WV 25305

THE ISSUES TO BE HEARD SHALL BE LIMITED TO THIS PROPOSED RULE.

Taunja Willis Miller
Taunja Willis Miller, Secretary
Dept. of Health and Human Services

ATTACH A **BRIEF** SUMMARY OF YOUR PROPOSAL

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Emergency Medical Services

Type of Rule: X Legislative Interpretive Procedural

Agency Division of Health Address Building 3, Capitol Complex
Charleston, W. Va. 25305

1. Effect of Proposed Rule	ANNUAL		FISCAL YEAR		
	Increase	Decrease	Current	Next	Thereafter
Estimated Total Cost	\$	\$	\$ 0	\$ 0	\$ 0
Personal Services					
Current Expense					
Repairs and Alterations					
Equipment					
Other					

2. Explanation of above estimates.

The proposed changes will have no fiscal impact on the Division of Health.

3. Objectives of these rules:

Proposed amendments to the rule add the category of "emergency medical technician - critical care," delete a requirement for a character and background examination, make changes in training and reporting requirements, clarify the role of emergency medical service personnel at emergency scenes, and make minor technical and stylistic changes.

4. Explanation of Overall Economic Impact of Proposed Rule.

A. Economic Impact on State Government.

None

B. Economic Impact on Political Subdivisions; Specific Industries;
Specific Groups of Citizens.


None

C. Economic Impact on Citizens/Public at Large.

None

Date August 27, 1990

Signature of Agency Head or Authorized Representative



Taunja Willis Miller, Secretary
Department of Health and Human Resources

WEST VIRGINIA DIVISION OF HEALTH
RULE ABSTRACT
1990

Title: Emergency Medical Services

CSR Title and Series: 64 CSR 48

Type: Legislative

Summary: Proposed amendments to the rule add the category of "emergency medical technician - critical care," delete a requirement for a character and background examination, make changes in training and reporting requirements, clarify the role of emergency medical service personnel at emergency scenes, and make minor technical and stylistic changes. These proposed amendments bring the rule into conformance with 1989 changes to State law and make other changes to correct problems which have occurred.

For further information contact: Regulatory Development Section, Department of Health and Human Resources, Building 3, Capitol Complex, Charleston, WV 25305, telephone 348-3223 or Dr. Fred Cooley, Emergency Medical Services, Department of Health and Human Resources, 1411 Virginia Street, East, Charleston, WV 25301, telephone 348-3956.

[PROPOSED]

WEST VIRGINIA LEGISLATIVE RULES
DIRECTOR OF HEALTH

EMERGENCY MEDICAL SERVICES

Series 48

1991

For Public Comment Period
Ending October 18, 1990

[PROPOSED]
WEST VIRGINIA LEGISLATIVE RULES
DIRECTOR OF HEALTH

EMERGENCY MEDICAL SERVICES
64 CSR 48

INDEX

	Page
Section 1. General	1
1.1. Scope	1
1.2. Authority	1
1.3. Filing Date	1
1.4. Effective Date	1
1.5. <u>Notice of Public Hearing</u>	<u>1</u>
1.6. <u>Public Hearing</u>	<u>1</u>
1.7. <u>Final Approval</u>	<u>1</u>
1.5. 1.8. Supersession and Repeal of Former Regulations	1
Section 2. Application and Enforcement	1
2.1. Application	1
2.2. Enforcement	2
Section 3. Definitions	2
3.1. Statutory Definitions	2
3.2. Acronyms	2
3.3. Council	3
3.4. Disaster	3
3.5. Certification	3
3.6. Recertification	3
3.7. EMS Program Serving Any Community Having Thirty or Fewer Active Volunteers	3
3.8. Non-Profit EMS Provider	3
3.9. Quorum	3
3.10. Grammatical Usage	3
Section 4. Certification	3
4.1. Minimum Educational, Moral and Physical Standards for Certification	4
4.2. Additional Educational Standards for Certain Classes of Certification	4
4.3. Additional Character Standards for Certain Classes of Certification	4
4.4. Prior Certification Required for Certain Classes of Certification	5
4.5. Certification of Physicians, Osteopathic Physicians, Physician Assistants, Registered Nurses and Licensed Practical Nurses	5
4.6. Course Curricula	6
4.7. Provisions of Training for Certification	7
4.8. Fees for Training	7
4.9. Waiver of Fees for EMSP's	7

	Page
4.10. Testing	8
4.11. Duration of Certification	9
4.12. Director to Publish Certification Standards	9
4.13. Reciprocity of Certification with Other States	9
Section 5. Recertification	9
5.1. Adoption of Basic Criteria for Initial Certification	10
5.2. Training and Continuing Education Requirements	10
5.3. Testing for Recertification	10
5.4. Duration of Recertification	11
5.5. Fees	11
5.6. Director to Publish Recertification Standards	12
Section 6. Procedure Upon Certification Suspension or Revocation	12
6.1. Rules to Provide Due Process of Law	12
6.2. Confidentiality of Proceedings	12
6.3. Filing Papers	12
6.4. Hearing Examiners	13
6.5. Hearings	13
Section 7. Reporting	13
7.1. EMS Providers to Make Yearly Reports to the Director	13
7.2. Report of Services Provided under the Authority of Section 15, Article 4C, Chapter 16 of the West Virginia Code; Grounds for Suspension or Revocation	14
Section 8. Allowable Emergency Medical Procedures	15
8.1. Statewide Minimum Standards of Care and Allowable Procedures	15
8.2. Regional Standards of Care and Allowable Procedures	15
8.3. Inter-Regional Operations	15
8.4. Medical Control and Command	16
Section 9. Grants and Funding	18
9.1. Review of Proposed EMS Projects and Programs to be Funded with State or Federal Funds	18
9.2. Review of Other Proposed Projects and Programs	18
9.3. Fair Access to Funding	18
Section 10. Authority of EMS Personnel at Emergency Scenes Under Section 18 Article 4C, Chapter 16 of the West Virginia Code	19
Section 11. Severability	19

[PROPOSED]
TITLE 64
WEST VIRGINIA LEGISLATIVE RULES
DIRECTOR OF HEALTH

SERIES 48
EMERGENCY MEDICAL SERVICES

§64-48-1. General

1.1. Scope - This rule is intended to insure adequate provision of emergency medical services to the citizens of West Virginia; to meet the needs and goals set out in ~~Section-27-Article-46, Chapter-16 of the West Virginia Code~~ W. Va. Code §16-4C-2; and to provide clear direction to emergency medical services personnel and providers in West Virginia. The adoption of this rule shall does not preclude or prevent the director and the emergency medical services advisory council from altering or amending it, in whole or in part, in accordance with the provisions of ~~Chapter-29A, Article-3, Section-1, et seq. of the West Virginia Code~~ W. Va. Code §29A-3-1, et seq., or from requiring other or additional services or reports, or from instituting other policies and procedures consistent with this rule. This rule shall not be construed to relieve any person from any duty imposed by the laws of this State.

1.2. Authority - ~~§16-4C-6 and §16-4C-23~~ W. Va. Code §§16-4C-6 and 16-4C-23.

1.3. Filing Date -

1.4. Effective Date -

1.5. Notice of Public Comment Period - September 18, 1990

1.6. Public Comment Period - October 18, 1990

1.7. Final Approval - This rule was approved by the Emergency Medical Services Advisory Council on _____ and by the director on _____.

~~1-5-1.8. Supersession and Repeal of Former Regulations - This rule supersedes and repeals Mobile-Intensive-Care-Paramedic Rules and Regulations-Emergency Medical Services, West Virginia Department-Division of Health Legislative Rules, Chapter-30-3, Series-II, (formerly West Virginia Board of Medicine-Legislative Rules, Chapter-30-3, Series-II, 1982)-64 CSR 48, 1986.~~

§64-48-2. Application and Enforcement

2.1. Application

2.1.1. This rule applies to all persons or entities defined in ~~Section-37-Article-46, Chapter-16 of the Code of West Virginia~~ W. Va. Code §16-4C-3 and to all other persons or entities engaging in the provision of ambulance service or emergency medical

services in West Virginia.

2.1.2. If extreme hardship results from the strict application of any provision herein, or if unusual difficulty is encountered in immediately complying with any provision, application may be made to the director prior to violation of any provision herein for temporary exemption from a particular provision. No application for temporary exemption will be considered by the director unless the person making such application submits a full and factual justification for temporary exemption. It is further expressly intended that the granting of a temporary exemption shall not be a common occurrence, and this subsection is adopted solely to provide for those unforeseen and rare circumstances where strict application of this rule may interfere with the provision of emergency medical services in West Virginia.

2.1.3. The director shall keep a record of temporary exemptions granted under Subsection 2.1.2 of this rule and shall make the same available for public review upon request.

2.2. Enforcement - Enforcement of this rule is vested with the director of the West Virginia-department division of health or his or her lawful designee.

\$64-48-3. Definitions

3.1. Statutory Definitions - The definitions contained in ~~Section-3,--Article-4C,--Chapter-16,--of-the-West-Virginia-Code~~ W. Va. Code §16-4C-3, are herein expressly adopted.

3.2. Acronyms - The following acronyms are used from time to time in this rule, and represent the following terms which shall have the same meaning ascribed to them in ~~Section-3, Article-4C,--Chapter-16-of-said-Code-W. Va. Code §16-4C-3:~~

- (a) EMSAC - "Emergency Medical Services Advisory Council"
- (b) EMS - "Emergency Medical Services"
- (c) EMSP - "Emergency Medical Services Personnel"
- (d) EMS Provider - "Emergency Medical Services Provider"
- (e) EMSA - "Emergency Medical Services Attendant"
- (f) EMT - "Emergency Medical Technician"
- (g) EMT-A - "Emergency Medical Technician - Ambulance"
- (h) EMT-I - "Emergency Medical Technician - Intermediate"
- (i) EMT-CC - "Emergency Medical Technician - Critical Care"
- ~~(i)~~(j) EMT-M - "Emergency Medical Technician - Mining"

{j}(k) EMT-P - "Emergency Medical Technician - Paramedic"

{k}(l) MICP - "Mobile Intensive Care Paramedic"

{l}(m) OEMS - "Office of Emergency Medical Services"

3.3. Council - The Emergency Medical Services Advisory Council.

3.4. Disaster - A natural or man-made occurrence which creates needs for the provision of EMS which exceed the capacity of prompt provision by the EMS providers in the immediate area of such occurrence.

3.5. Certification - The process by which any person acquires a certificate as an EMSP for a level in which he or she is not currently certified in this State.

3.6. Recertification - The process by which any person renews a certificate as an EMSP for a level in which he or she is currently certified in this State.

3.7. EMS Program Serving Any Community Having Thirty or Fewer Active Volunteers - An EMS provider which has no paid employees and which has thirty (30) or fewer persons providing patient care or EMS or who accompany others who provide EMS on authorized emergency vehicles.

3.8. Non-Profit EMS Provider - Any person or entity qualifying as a not-for-profit provider under the Internal Revenue Code of-1954 1986. ~~as may be amended or under successor sections thereto.~~

3.9. Quorum - When applied to the EMSAC, a majority of the members thereof, except in the instance when at any meeting of the EMSAC, where a quorum is not present and the director causes to be deposited in the United States mail, postage prepaid, return receipt requested, to each member of the EMSAC within three (3) days, a notice calling a meeting of the EMSAC at some convenient place in the State of West Virginia two (2) weeks after the meeting at which no quorum was present, quorum present, quorum means any number of members of the EMSAC who attend such subsequent meeting. ~~--Any member missing two consecutive meetings shall be removed from the EMSAC.~~

3.10. Grammatical Usage - Grammatical usages shall not be deemed to limit the application of this rule. Where one gender is used, the opposite and the neutral are expressly deemed included; in every proper case, singular shall be deemed to include the plural and plural shall be deemed to include the singular.

§64-48-4. Certification

4.1. Minimum Educational, Moral and Physical Standards for Certification

4.1.1. Every person seeking certification as an EMSP must be able to read, write and speak the English language.

4.1.2. No person shall be certified as an EMSP unless such person shall have attained the age of eighteen (18) years prior to the issuance of such certification, except that a person aged sixteen (16) years or older may be certified as an EMSP to provide cardiopulmonary resuscitation. Nothing in this rule shall be construed to prevent any person from undergoing training prior to attaining the age required for issuance of an appropriate certificate. The director may require any applicant for certification to provide a birth certificate or other evidence of age prior to the issuance of an appropriate certificate.

4.1.3. No person shall be certified as an EMSP if such person is addicted to alcohol or drugs, or if such person has previously been adjudged insane or incompetent.

4.1.4. This rule specifically recognizes the ability of many handicapped persons to perform the tasks of an EMSP and is not intended to prevent certification of any person unless the extent of his or her disability is such as to prevent satisfactory completion of the qualifying examination.

4.1.5. Neither the director, the ~~department~~-division of health nor any EMS provider shall unlawfully discriminate against any person by reason of race, sex, creed, handicap or national origin.

4.2. Additional Educational Standards for Certain Classes of Certification

4.2.1. Persons applying for training or certification as an EMT-I, ~~MI~~EMT-CC or EMT-P shall be high school graduates or the equivalent. The director may require applicants to furnish proof of such education.

4.2.2. The director may require persons applying for training or certification as an-EMT-I, ~~MI~~EMT-CC or EMT-P to demonstrate competency, by test or otherwise, in knowledge normally required of EMT's and ability in mathematics.

4.2.3. Inasmuch as many programs for training of EMT-I's, ~~MI~~EMT-CC's and EMT-P's are administered through colleges and universities in this state, nothing in this rule shall be construed to prevent such colleges and universities from establishing and maintaining such additional entrance standards as they deem appropriate.

4.3. Additional Character Standards for Certain Classes of Certification

4.3.1. The director finds that services to be performed by EMT-I, MICP and EMT-P personnel involve contact with and use of devices commonly known as "drug paraphernalia" and of narcotics and other dangerous drugs.

4.3.2. All applicants for training and certification as an ~~EMT-I, MICP-EMT-CC~~ or EMT-P shall furnish to the director ~~finger-prints-and-such-other~~ information as the director requires, ~~may require. with which the director shall then cause an examination of the applicant's character and background to be made by the State department of public safety and/or such other agencies as deemed appropriate by the director.~~

4.3.3. If, as a result of such examination, the director finds that the applicant is not eligible for such training and certification, the director shall notify the applicant as provided by ~~Section 10, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-10, and shall deny the application.

4.4. Prior Certification Required for Certain Classes of Certification

4.4.1. No person shall be certified as an ~~EMT-I, MICP~~ EMT-CC or EMT-P who does not hold a certificate as an EMT or an EMT-A and who has not held such certificate for at least six (6) months prior to application for certification as an ~~EMT-I, MICP~~ EMT-CC or EMT-P.

4.4.2. The provisions of this subsection shall not apply to persons certified under Section-Subsection 4.5 of this rule.

4.5. Certification of Physicians, Osteopathic Physicians, Physician Assistants, Registered Nurses and Licensed Practical Nurses

4.5.1. Persons holding a valid license as a physician, osteopathic physician and or physician assistant are not required to obtain EMS certification from the director. Registered nurses or practical nurses who have received first aid training are not required to obtain EMS certification from the director.

4.5.2. Any person, including physicians, osteopathic physicians, physician assistants, registered nurses or licensed practical nurses may obtain certification as an ~~EMSA, EMSP, EMT or EMT-A or EMT-I~~ by completing the necessary training programs as established by the director ~~for these licensed persons and by successfully completing the examination for the class of certification applied for as required by~~ Section-Subsection 4.10 of this rule.

4.5.3. Any physician, osteopathic physician, physician assistant, registered nurse or licensed practical nurse may qualify for examinations leading to certification as ~~a MICP or EMT-P~~ an EMT-CC by evidencing all of the following:

(a) EMT training and current certification.

(b) Current certification recognized by the director in advanced cardiac life support plus current certification in basic trauma life support for nurses and physician assistants.

(c) Knowledge of and proficiency in the application of pneumatic anti-shock garments, attested to by a licensed physician or osteopathic physician.

(d) Knowledge of and proficiency in the application of various airway devices as attested by a licensed physician or osteopathic physician.

4.5.4. Any physician, osteopathic physician, physician assistant, registered nurse or licensed practical nurse may qualify for certification as an EMSP (physician or nurse) by satisfactorily passing the EMT written and practical examination and by satisfying the requirements of Section-Subsection 4.5.3(b) of this rule.

(a) A physician or osteopathic physician is not required to maintain current EMT certification, but must have received such training to be eligible for certification as an EMSP (physician).

(b) Training and certification at any level above EMT (e.g., EMT-A, EMT-I, EMT-CC, MICP, or EMT-P), meets the requirement of (a) in Subsection 4.5.3 of this rule.

4.5.5. Renewal of certifications for such persons enumerated in Subsection 4.5 of this rule shall be accomplished in the same manner as that established for other persons holding the same certification.

4.6. Course Curricula

4.6.1. Except as provided in Subsection 4.5 of this rule, no person shall be certified as an EMSP until such person ~~shall~~ have-has completed a course of study approved by the director.

4.6.2. Any person or agency desiring to conduct a course of study designed to prepare a person for certification as an EMSP shall submit to the director a course proposal containing a detailed syllabus of materials to be covered. The director shall review such submission in light of statewide course requirements established by the procedure set out in Subsection 4.6.3 of this rule and shall either approve or disapprove the proposed course of study.

4.6.3. The director or his or her designee shall meet with the State EMS Curriculum and Training Committee (CTC) from time to time. The CTC shall consist of such persons as the director shall designate. The director, with the advice of the CTC, shall adopt minimum standard course requirements for each class of

certification as EMSP and shall cause the same to be published and distributed to interested persons statewide. The director may adopt recognized standard course curricula as satisfying the minimum standards created under this subsection.

4.6.4. Every person or agency desiring to conduct a course of study as aforesaid shall submit to the director with the required course proposal a list of responsible faculty and their qualifications to instruct such course. The director shall review such faculty list and the director shall either approve or disapprove the same. Nothing in this rule shall be construed to ~~prevent-preclude~~ unlicensed persons or persons not fully qualified to conduct an approved course from participation in the instruction thereof while under the direct supervision of an approved course faculty member.

4.7. Provisions of Training for Certification

4.7.1. Nothing in this rule shall be construed to make the receipt of training to become an EMSP a right, nor to require the director to cause a course of study to be conducted in a geographical area or for a particular class of certification for which a need is not demonstrated.

4.7.2. Training shall continue to be coordinated and approved by OEMS, area and regional EMS offices and through college, university and school systems in the same manner in which training is conducted immediately prior to the adoption of this rule.

4.8. Fees for Training

4.8.1. No fee shall be charged by the ~~department-division~~ of health for EMT OR EMT-A training provided to persons who are employed by or who provide volunteer services to EMS providers, agencies or organizations, subject to the provisions of Section Subsection 4.9 of this rule.

4.8.2. All other persons may be charged a reasonable fee for participation in any course of study for certification as an EMSP.

4.8.3. Nothing in this rule shall be construed to limit the authority of any college, university or board of education from levying reasonable fees for participation in education at their respective institutions or locations.

4.9. Waiver of Fees for EMSP's

4.9.1. The director finds that the training process for certification as an EMSP places a substantial financial burden upon the State of West Virginia and that the interests of providing competent EMS throughout West Virginia require that trained persons be available to provide services to the citizens of this

State.

4.9.2. The director may require of any person who enters a course of study for certification as an EMSP at the expense of the State of West Virginia that such person execute an agreement to serve in some career or volunteer capacity as an EMSP, for a time not in excess of the initial certification period following his or her certification as an EMSP.

4.9.3. In the event that any person who executes an agreement as provided in the immediately preceding subsection and who is subsequently certified as an EMSP ~~shall fail~~ fails to serve as an EMSP as required by such agreement without good cause, the director may assess such person for the reasonable cost of providing such training. Good cause as provided herein shall be determined by the director and shall be deemed to include physical incapacity or limitation, leaving the State as a requirement of regular employment, and lack of a suitable opportunity for service as an EMSP in the county of residence.

4.9.4. Nothing in this rule shall preclude any person from being trained by any of the aforementioned agencies or institutions and receiving a certificate of completion from such agency or institution. Such certificate of completion, however, shall not automatically meet the requirements for certification as an EMSP.

4.10. Testing

4.10.1. Prior to certification, every applicant for certification as an EMSP ~~prior to such certification,~~ shall demonstrate his or her knowledge and ability by undergoing a written examination and a demonstration of skills, and by attaining a passing score on the same each. ~~--Passing score shall be the same for all testing programs.~~

4.10.2. The content and passing score of the examinations required by Subsection 4.10.1 of this rule shall be determined by the director with the advice of the CTC, and such passing score shall be determined prior to the administration of such examination.

~~4.10.3. The passing score of the examinations required by Subsection 4.10.1 shall be determined by the director with the advice of the CTC, and such passing score shall be determined prior to the administration of such examination.~~

~~4.10.4.~~ 4.10.3. The written portions of examinations for certification as a provider of cardiopulmonary resuscitation, EMT-M, EMSA, EMT and EMT-A may be administered orally or by mechanical voice reproduction, to any applicant who documents insufficient reading skills by furnishing such documentation to OEMS at least forty-five (45) days prior to the scheduled examination date. Nothing in this subsection shall be construed to

permit waiver of the required practical examination for such applicants.

~~4.10.5~~--4.10.4. Applicants for certification shall provide evidence of an intent to affiliate with a recognized provider of emergency medical services or an industry requiring certified EMS personnel.

4.11. Duration of Certification

~~4.11.1~~--Certification as an EMSA will be valid for a period of three years from the date of issuance of certification of course completion by a recognized agency, or from the date of EMSA certification examination, whichever is earlier.

~~4.11.2~~--4.11.1. Initial certification as an EMT, ~~EMT-M, EMT-A, EMT-I, MICP or EMT-P~~ EMSP will be valid for a period of not less than two (2) years, but no more than three (3) years from the date of certifying examination. All certificates shall bear an expiration date of December 31 of the appropriate year.

4.12. Director to Publish Certification Standards

4.12.1. The director shall publish, from time to time, the standards for certification for each class of EMSP in a short and concise form intended to inform all interested persons of the existence and content of such standards and the director shall distribute the same to interested persons in this State.

4.12.2. Nothing in this rule shall be construed to require the director to publish or to disseminate the content of any examination required by Subsection 4.10 of this rule.

4.13. Reciprocity of Certification with Other States

4.13.1. The director may recognize current certification of any person as an EMSP in any other state as satisfying the requirements for such certification in this State.

4.13.2. The director may certify persons as an EMSP as aforesaid whenever the director deems the courses of study and examinations in such respective other state as being equivalent to the requirements for certification in this State.

4.13.3. After making a finding under Subsection 4.13.2 of this rule, the director may, in his discretion, immediately certify such applicant as an EMSP in this State or he may require such applicant to undergo immediate examination as provided by Subsection 4.10 of this rule.

4.13.4. The director shall require of applicants for reciprocal certification evidence of need for certification in this State.

§64-48-5. Recertification

5.1. Adoption of Basic Criteria for Initial Certification

5.1.1. Every applicant for recertification as an EMSP shall maintain the basic criteria for initial certification as set out in Subsections 4.1, 4.2 and 4.3 of this rule.

5.1.2. The director may require any applicant for recertification to submit such information as may be necessary to ensure compliance with Subsection 5.1.1 of this rule, including information relating to continued good character.

5.2. Training and Continuing Education Requirements

5.2.1. Applicants for recertification as an EMSP shall have completed during their current certification term, training or continuing education as applicable:

~~5.2.1.1--EMSA--Completion of the training course required for initial certification.~~

~~5.2.1.2--~~5.2.1.1. EMT, EMT-M, EMT-A:

(a) Completion of an OEMS-approved refresher course, including the learning objectives of the basic EMT course; or

(b) Completion of an OEMS-approved continuing education program, including the learning objectives of the basic EMT course.

~~5.2.1.3--~~5.2.1.2 EMT-I: Completion of an OEMS-approved continuing education program including the learning objectives of the basic EMT-I course.

~~5.2.1.4--~~5.2.1.3. EMT-CC, MICP and EMT-P: Completion of an OEMS-approved continuing education program. ~~including the learning objectives of the EMT-P course.~~

5.2.2. Continuing education hours may be earned in an amount not to exceed twenty (20) percent of the total hours required for time spent as an EMSP working as a member of an ambulance crew. No more than one (1) hour may be awarded for each patient seen by the applicant. The director may require applicants for recertification to submit details of patient care experiences, including citation of relevant OEMS or other relevant prehospital care report numbers.

5.3. Testing for Recertification

5.3.1. Every applicant for recertification as an EMSP shall, prior to such recertification, demonstrate his or her continued knowledge and ability by undergoing an evaluation and a demonstration of practical skills, and by attaining a passing

score on the same.

5.3.2. The recertification evaluation required by the immediately preceding subsection may be the same examination or examinations required by Subsection 4.10 of this rule, or may be an examination intended for recertification, which examination is developed in the same manner as provided by Subsection 4.10 of this rule.

5.3.3. If any person certified as an EMSP shall fail the recertification evaluation and demonstration of skills, the director shall, upon the recommendation of such person's EMS provider's medical director, extend such certificate for a period of six (6) months in order to afford such person an opportunity to retrain and retest for recertification. Such individual shall not lose his or her certification during this period for failure to pass any such recertification examination.

5.3.4. Any EMT-I, EMT-CC, MICP or EMT-P who maintains the required continuing education credits from the time of last certification or recertification as an EMT may be recertified as an EMT by satisfactorily passing an examination of basic life support skills and knowledge administered by the squad medical director, the squad training officer or an official state agency. Such examination shall have received approval by the director prior to administration.

5.4. Duration of Recertification

~~5.4.1.--EMSA's will be recertified for a period of three years from the date of issuance of certification of course completion by a recognized agency or from the date of the EMSA certification examination, whichever is earlier.~~

~~5.4.2.--~~5.4.1. Recertification terms for EMT, EMT-M, EMT-A, EMT-I, EMT-CC, MICP and EMT-P shall be for the three (3) calendar years following the expiration date of the current certification, provided that all requirements for recertification are initiated and completed during such current certification period.

~~5.4.3.--~~5.4.2. An EMT-M may optionally complete an eight (8) hour EMT-M module during the last year of certification and be recertified for one (1) calendar year following the expiration date of current certification, provided that all requirements for recertification are initiated and completed during such current certification period.

~~5.4.4.--~~5.4.3. Applicants for recertification as EMT, EMT-M, EMT-A, EMT-I, EMT-CC, MICP and EMT-P whose previous certification has lapsed shall have completed requirements as set out in Subsection 5.2 of this rule and such recertification, if granted, shall be for a period of not less than two (2) years, but no more than three (3) years from the date of examination. Such recertification shall bear an expiration date of December 31

of the appropriate year.

5.5. Fees - The director may charge a reasonable fee for recertification examinations administered under Subsection 5.3 of this rule.

5.6. Director to Publish Recertification Standards - The provisions of Subsection 4.12 of this rule shall apply to recertification standards as well as to the certification standards.

\$64-48-6. Procedure Upon Certification Suspension or Revocation

6.1. Rules to Provide Due Process of Law

6.1.1. The provisions of ~~Sections 9 and 10, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §§16-4C-9 and 16-4C-10 are adopted herein as if fully set out.

6.1.2. It is the intention of this rule to safeguard the citizens of West Virginia by preventing any person who may be unfit or unqualified from performing EMS and to safeguard the interests of EMSP's by affording them due process of law and an opportunity for fair notice and a meaningful hearing.

6.1.3. Those persons adversely affected by the enforcement of ~~these rules~~ this rule desiring a contested case hearing to determine any rights, duties, interests or privileges shall do so in a manner prescribed in Rules of Procedure for Contested Case Hearings and Declaratory Rulings, West Virginia Board of Health Procedural Rules, ~~Chapter 16-17, Series 17-1983,~~ 64 CSR 1 and the provisions of this rule.

6.2. Confidentiality of Proceedings

6.2.1. It is the intention of this rule that any action taken by the director prior to the completion of administrative remedies and procedures established by ~~Section 10, Article 4C, Chapter 16 and Article 5, Chapter 29A of the West Virginia Code~~ W. Va. Code §§16-4C-10 and 29-5-1 et seq. shall remain confidential to the greatest extent consistent with the public good.

6.2.2. The director shall communicate proposed action prior to the completion of such administrative remedies and procedures only to the affected EMSP, his or her EMS provider, said provider's medical director and the regional medical director of the region affected.

6.3. Filing Papers

6.3.1. Written communications concerning proceedings under Subsections 6.1 et seq. of this rule shall be filed with the director by mailing them to his or her office in the City of Charleston, and the same shall be deemed filed as of the date of the postmark.

6.3.2. Copies of the aforesaid written communications shall be furnished the affected EMSP, his EMS provider, said provider's medical director and the regional medical director for the region affected, and a notation shall be endorsed on all such communications showing that all of said persons have been furnished copies.

6.4. Hearing Examiners

6.4.1. The director may appoint neutral and impartial persons as hearing examiners to receive evidence following a notice of appeal filed pursuant to ~~Section--10,--Article--4C, Chapter--16--of--the--West--Virginia--Code--W. Va. Code §16-4C-10.~~

6.4.2. The hearing examiner shall conduct the hearing of such appeal and shall forward the record thereof, together with his or her recommendations, promptly after the completion of such hearing.

6.4.3. The director ~~shall--is~~ not be bound by the recommendations of any hearing examiner, and shall enter such order as he or she deems appropriate after the hearing.

6.5. Hearings

6.5.1. Hearings shall be open to the public only if the appellant so desires.

6.5.2. The director or hearing examiner ~~shall--have--has~~ the duty to conduct a full, fair and impartial hearing; to take appropriate action to avoid unnecessary delay; to maintain order; to cause oaths to be administered by appropriate public officers; to cause the hearing to be recorded by stenographic or mechanical means; to rule on the admissibility of evidence; and otherwise to conduct the hearing in a fair and orderly fashion.

6.5.3. Parties may appear only in person or may be represented by attorneys-at-law admitted to practice before the courts of this State.

6.5.4. Hearings may be continued for good cause only.

6.5.5. The director or hearing examiner ~~shall--is~~ not be bound by technical rules of evidence, ~~but--and~~ may exercise such discretion as will facilitate his or her understanding of the facts in dispute. The director or hearing examiner ~~will--be--is~~ entitled to receive and give appropriate weight to all evidence bearing on the dispute and to which reasonable people might give credence.

§64-48-7. Reporting

7.1. EMS Providers to Make Yearly Reports to the Director

7.1.1. Every EMS provider shall make a yearly report to the director which contains the following information:

(a) The identity, age and chauffeur's or operator's license number of its employees and members;

(b) The number of patients transported in the prior year;

(c) The fee schedule, if any, applicable to responses and transports;

(d) Information concerning the policy of insurance required by ~~Section 16, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-16, if applicable;

(e) Copies of any service reciprocity agreements in force;

(f) Such other information as the director may reasonably require.

7.1.2. In order to simplify the reporting process, the director may combine the report required by Subsection 7.1.1 of this rule with any other report routinely required or received from EMS providers, including but not limited to the reports required for billing the State department division of human services and the Federal social security administration.

7.2. Report of Services Provided under the Authority of ~~Section 15, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-15; Grounds for Suspension or Revocation

7.2.1. Whenever any EMT-I, EMT-CC, MICP or EMT-P provides services under the authority of ~~Section 15, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-15, he or she shall, within five (5) working days, make a report to the director setting out in detail:

(a) What services were performed;

(b) The identity of patients upon whom such services were performed;

(c) The circumstances justifying the performance of such services; and

(d) Other information as may be required by the director on forms provided.

7.2.2. The EMT-I, EMT-CC, MICP or EMT-P making such report shall send copies of the same to his or her EMS provider, said provider's medical director and his or her regional medical director.

7.2.3. Willful failure to make a report as aforesaid, will-

ful misrepresentation of any material facts, providing services when such services are not believed in good faith to be necessary or providing services under ~~Section 15, Article 46, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-15 when a communications failure or disaster does not exist, shall be deemed grounds for suspension or revocation of an EMSP certificate under ~~Section 9, Article 4C, Chapter 16 of the West Virginia Code~~ W. Va. Code §16-4C-9.

7.2.4. Such reports are required only in instances where medical care inconsistent with established written protocols has been provided.

§64-48-8. Allowable Emergency Medical Procedures

8.1. Statewide Minimum Standards of Care and Allowable Procedures

8.1.1. The director, with the advice of the State critical care committee, shall adopt minimum standards of care and allowable procedures to be performed throughout the State by each class of EMSP. The State critical care committee shall consist of all regional medical directors and such other persons as are required by the director.

8.1.2. Nothing in this rule shall be construed to limit the power of the director to require individual EMSP certification for the number and type of drugs that are approved for use by the EMSP by the squad and regional medical directors.

8.2. Regional Standards of Care and Allowable Procedures

8.2.1. Each regional medical director, with the advice of the regional critical care committee or equivalent body, shall adopt standards of care and allowable procedures to be performed throughout the respective EMS regions of the State by each class of EMSP, so long as such standards of care and allowable procedures are consistent with those adopted by the director pursuant to Subsection 8.1 of this rule. Each regional medical director shall furnish the director with copies of all standards of care and allowable procedures proposed or adopted in the respective EMS region.

8.2.2. The regional critical care committee shall consist of the regional medical director, knowledgeable specialty care physicians and other physicians as may be recommended by the regional medical director and appointed by the EMS regional board of directors.

8.2.3. Nothing in this rule shall be construed to prohibit the director, with the advice of the state critical care committee, from disapproving regional standards of care and allowable procedures.

8.3. Inter-Regional Operations - Whenever any EMSP normally based in one EMS region travels through or transports any patient into another EMS region of this State, such EMSP may perform services consistent with statewide procedures and further:

(a) If such EMSP is acting under medical control of the regional medical director or his or her designates of such EMSP's home region, such EMSP may perform allowable services of his or her own region; or

(b) If such EMSP is unable to act under such medical control of his or her own region, but is able to contact medical control of the region in which he or she is traveling or transporting a patient, he or she may perform such services in addition to those authorized statewide as are allowed in such latter region and for which such EMSP is trained and certified.

8.4. Medical Control and Command

8.4.1. Each EMS region in the State shall develop a medical control procedure through its critical care committee which addresses the following aspects of pre-hospital patient care:

8.4.1.1. Treatment protocols shall be designed to provide basic and advanced life support to critically injured or ill patients. Such protocols shall include drug therapy, invasive techniques and stabilizing procedures as well as treatment or reversal of complications arising from recommended therapeutic agents or procedures. Such treatment protocols must be written and provided to prehospital care ambulance personnel with periodic revisions and updates as needed.

8.4.1.2. Triage protocols shall be designed to permit proper transport of patients to the nearest qualified facility that is equipped and staffed to manage a particular illness or injury. The regional critical care committee, utilizing the result of facility categorization or designation, shall determine which critical care facilities are appropriate for management of patients with serious medical problems related to the following critical care areas:

- (a) Trauma
- (b) Cardiac
- (c) High Risk Infant
- (d) Poisoning
- (e) Alcohol and Drug Detoxification
- (f) Spinal Cord Injury
- (g) Head Injury

(h) Burns

8.4.1.3. The right of the patient to determine which facility he or she is to be transported shall be respected. It is the responsibility of the EMSP to advise the patient as to the care capability requirements related to the nature of the injury or illness and the recommended nearest appropriate facility which possesses that level of care capability in accordance with medical command triage instructions.

8.4.2. Each regional EMS critical care committee or equivalent professional advisory committee to the regional EMS board of directors will prepare an official policy statement outlining the functions of medical command in their respective EMS regions. Such outline shall include, but not be limited to, the following aspects of medical command:

(a) Mechanism(s) of receiving orders from medical command physicians by advanced life support personnel including EMT-I, EMT-CC, MICP, EMT-P and nursing personnel providing prehospital advanced life support services;

(b) Methods of providing twenty-four (24) hour physician availability for radio communications with prehospital EMSP;

(c) Authorized drugs to be used by prehospital personnel within the region;

(d) Methods of establishing medical accountability (e.g., quality assurance programs); and

(e) Methods of evaluating advanced life support personnel for recertification.

8.4.3. The director shall approve a facility as a medical command facility upon recommendation by a regional EMS board of directors only when such facility provides sufficient communication capability, twenty-four (24) hour immediate physician availability, sufficient medical accountability, and meets such other requirements as the director deems appropriate.

8.4.4. All EMSP's shall have access to medical command facilities for the purpose of obtaining prompt medical control to aid in the care of and transport of patients. It is contemplated that such immediate medical control shall be utilized primarily by EMT-I, MICP and EMT-P personnel but shall be available for any EMSP when such EMSP is providing emergency medical care to a patient.

8.4.5. Medical control may be by direct voice order or by written order. In the case of medical control by written order, such order shall be maintained in each appropriate medical command facility. Nothing in this rule shall be construed to

require any regional medical director to issue written orders, but the issuance of the same shall be solely at the discretion of each regional medical director.

8.4.6. Every OEMS prehospital care record shall be made available to each regional EMS medical director or his or her designee for the purpose of ensuring compliance with statewide and regional standards of care and for the purpose of improving and monitoring the quality of emergency medical patient care in each region of the State.

§64-48-9. Grants and Funding

9.1. Review of Proposed EMS Projects and Programs to be Funded with State or Federal Funds

9.1.1. Any person or entity applying for State or Federal funds to fund or partially fund any EMS project or program to be operated after June 8, 1984 shall make application to the appropriate EMS regional office for review and approval of such project or program by the regional EMS board of directors, prior to submission to the director for his or her review and approval.

9.1.2. Such application shall identify the need to be met by such project or program and shall justify the proposed method as the way of meeting that need most effectively.

9.1.3. Such applicants shall adhere to standard requirements for competitive pricing in state purchasing and shall attach a record of adherence thereto to such application.

9.1.4. The director or his designates, including but not limited to existing area and regional offices and regional boards of directors, shall review the application for funding and shall promptly notify the applicant of the granting or denial of the application or of the need for further information.

9.1.5. In deciding whether to grant or deny the application, the director shall give due regard to the availability of funds, the priority of the need, and the ability of the applicant to efficiently and effectively use public funds.

9.2. Review of Other Proposed Projects and Programs - The director or his designates may review and make recommendations to aid in the development or implementation of any EMS project or program in this State upon the request of any EMS provider.

9.3. Fair Access to Funding

9.3.1. No EMS provider shall be denied fair access to Federal or State funding.

9.3.2. Fair access to funding shall be afforded all EMS providers by affording fair review of all projects or programs

proposed by such EMS providers under Subsection 9.1 of this rule. Nothing in this rule shall be construed to make the receipt of public funds a right nor to permit disbursement of public funds absent a demonstration of need, fiscal responsibility and an ability to meet the need presented.

\$64-48-10. Authority of EMS Personnel at Emergency Scenes Under Section-18,--Article-4C,--Chapter-16--of-the-West-Virginia-Code W. Va. Code §16-4C-18

10.1. The EMS line officer in charge of patient care at an emergency scene shall be the highest ranking EMS person present (not necessarily the highest certified EMS person) who is affiliated with the operational EMS organization responding with an EMS unit (ambulance). Ranking of EMS personnel within a particular EMS organization shall be the responsibility of the EMS organization and should be determined by taking into consideration such factors as experience, longevity, certification level and demonstrated leadership skills. Advanced life support personnel (e.g., EMT-CC, MICP and EMT-P) shall be considered as having a higher ranking than basic life support personnel (EMT, EMT-A and EMT-I) for the purpose of all direct patient care activities.

10.2. In such instances where more than one EMS organization provider is at an emergency scene,--the-EMS-line-officer-in-charge-shall-be-the-highest-certified-EMS-person-present-responding-with-an-EMS-unit-(ambulance)-and-having-primary-jurisdiction: the first arriving advanced life support unit (ambulance) shall be in charge of patient care.

\$64-48-11. Severability - The provisions of this rule are declared to be severable. The invalidation of any provision of this rule shall not be deemed to render invalid any other provision or any other part of a provision deemed partially invalid.