

**WEST VIRGINIA  
SECRETARY OF STATE  
KEN HECHLER  
ADMINISTRATIVE LAW DIVISION**

Form #1

Do Not Mark In this Box

**FILED**

JUN 29 1 10 PM '94

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

**NOTICE OF PUBLIC HEARING ON A PROPOSED RULE**

AGENCY: WV Board of Examiners for Reg. Nurses TITLE NUMBER: 19

RULE TYPE: Legislative; CITE AUTHORITY §30-7-4 (a), (b)

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 19CSP2

TITLE OF RULE BEING AMENDED: Criteria for the Evaluation and  
Accreditation of Colleges, Departments or Schools of Nursing

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: \_\_\_\_\_

TITLE OF RULE BEING PROPOSED: \_\_\_\_\_

DATE OF PUBLIC HEARING: July 29, 1994 TIME: 2:00 - 3:00 pm

LOCATION OF PUBLIC HEARING: Large conference room adjacent to Board office  
101 Dee Drive  
Charleston, WV 25311-1620

COMMENTS LIMITED TO: ORAL , WRITTEN , BOTH

COMMENTS MAY ALSO BE MAILED TO THE FOLLOWING ADDRESS: WV Bd of Examiners for RN

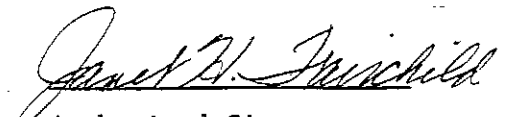
101 Dee Drive

Charleston, WV 25311-1620

The Department requests that persons wishing to make comments at the hearing make an effort to submit written comments in order to facilitate the review of these comments.

The issues to be heard shall be limited to the proposed rule.

4.20 ATTACH A **BRIEF** SUMMARY OF YOUR PROPOSAL

  
Authorized Signature

Janet H. Fairchild, M.S., R.N.  
Executive Secretary



TELEPHONE:  
(304) 558-3596  
(304) 558-3728  
FAX (304) 558-3666

STATE OF WEST VIRGINIA  
**BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES**  
101 Dee Drive  
Charleston, WV 25311-1620

June 29, 1994

The Honorable Ken Heckler  
Secretary of State  
Building 1, Suite 157-K  
1900 Kanawha Blvd., East  
Charleston, WV 25305-0770

Dear Mr. Heckler,

The Board in session June 23-24, 1994 approved for filing proposed legislative rule 19CSR2 titled Criteria For the Evaluation and Accreditation of Colleges, Departments, or Schools of Nursing. This is a repeal and replacement of the rule by the same title and name.

A brief summary of the rule follows:

This legislative rule sets forth the requirements for the evaluation and accreditation of colleges, departments or schools of nursing. The rule provides the standards by which all nursing education programs are reviewed. Standards related to mission/philosophy and goals/outcomes; organization and administrative control; faculty; students; curriculum; resources, facilities, and services; and evaluation of the nursing education unit.

The Board's rationale for proposing a repeal and replacement of this rule follows:

This rule has not been revised or updated since January 1977. Although the effective date on the rule is December 1982, there were no changes to the rule in 1982 when it was re-filed. The proposed amendments generally update the standards in light of current standards generally for nursing education programs. The overall format has been changed.

Sincerely,

A handwritten signature in cursive script that reads "Janet H. Fairchild".

Janet H. Fairchild M.S., R.N.  
Executive Secretary

**APPENDIX B**

**FISCAL NOTE FOR PROPOSED RULES**

**Rule Title:** Criteria for the Evaluation and Accreditation of  
Colleges, Departments or Schools of Nursing

**Type of Rule:** \*\* Legislative Interpretive Procedural

**Agency** WV Board of Examiners for Registered Nurses

**Address** 101 Dee Drive  
Charleston, WV 25311-1620

**1. Effect of Proposed Rule**

	ANNUAL FISCAL YEAR				
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
<u>ESTIMATED TOTAL COST</u>	\$	\$	\$	\$	\$
PERSONAL SERVICES	no change				
CURRENT EXPENSE	no change				
REPAIRS & ALTERNATIONS	none				
EQUIPMENT	none				
OTHER					

**2. Explanation of above estimates:**

The amendments to this rule will not change the current level of expenditures for implementation of nursing education standards and accreditation procedures.

**3. Objectives of these rules:**

To update rules. Effective date of December 1982 is actually a re-file date of the original rule which became effective January 1, 1977.

Criteria for the Evaluation and Accreditation of  
Colleges, Departments or Schools of Nursing.

Rule Title: \_\_\_\_\_

4. Explanation of Overall Economic Impact of Proposed Rule.

A. Economic Impact on State Government.

none

B. Economic Impact on Political Subdivisions; Specific Industries; Specific groups of Citizens.

none

C. Economic Impact on Citizens/Public at Large.

none

Date:

June 29, 1994

Signature of Agency Head or Authorized Representative

Janet B. Feinchild

**TITLE 19  
LEGISLATIVE RULES  
WEST VIRGINIA Board OF EXAMINERS  
FOR REGISTERED PROFESSIONAL NURSES**

**SERIES 2  
CRITERIA FOR THE EVALUATION AND ACCREDITATION  
OF COLLEGES, DEPARTMENTS OR SCHOOLS OF NURSING**

**§19-2-1. General.**

1.1. Scope - These rules further control criteria for evaluation and accreditation of schools of nursing.

1.2. Authority - West Virginia Codes §30-7, 30-15, and 30-24.

1.3. Filing Date: \_\_\_\_\_

1.4. Effective Date: \_\_\_\_\_

1.5. Repeal of former rule. - This legislative rule repeals and replaces WV 19CSR2 "Criteria for the Evaluation and Accreditation of Colleges, Departments or Schools of Nursing" filed December 17, 1982 and effective December 17, 1982.

**§19-2-2. Definitions.**

2.1. Governing Organization is the university, college or other organization of which the nursing education unit is an integral part.

**§19-2-3. Mission/Philosophy and goals/outcomes of the nursing education unit.**

3.1. The mission/philosophy and goals/outcomes of the nursing education unit shall be clearly stated, periodically reviewed, and consistent with those of the governing organization.

3.2. Implementation through an adequate program. - The nursing education unit shall accomplish the stated goals/outcomes.

**§19-2-4. Organization and administrative control of the nursing education unit.**

4.1. The nursing education unit in the governing organization.

4.1.1. Organization of the education unit. - The organizational pattern of the education unit in nursing shall be comparable to that of other like units in the governing institution. A chart showing the structure of the education unit in nursing, its relationship to administration, and with other units, shall be available.

4.1.2. Budget of the nursing education unit. - The budget of the nursing education unit shall be part of the budget of the governing organization. The administrator of the Nursing Education Unit shall be responsible for the preparation, presentation and administration of the budget for the unit. The budget shall be adequate to achieve the mission of the unit.

4.1.2.1. The nursing education unit shall receive adequate financial support for faculty, equipment, supplies and services to achieve the outcomes of all nursing programs.

4.1.2.2. Secretarial and other support services are sufficient for the nursing unit to accomplish goals and expected outcomes and ensure appropriate use of faculty time and expertise.

4.1.3. Administration of the nursing education unit. - The nursing education unit shall be administered by a nurse who (a) holds a graduate degree with a major in nursing, (b) has five (5) years professional nursing experience, two (2) of which shall be teaching in a professional nursing program, and (c) licensed in the state of West virginia as a registered

professional nurse. In addition qualifications shall be comparable to those required of other faculty in the governing organization.

4.1.3.1. The administrator of the nursing education program shall be responsible for:

- (a) Providing leadership for faculty and staff;
- (b) Developing and maintaining relationships with local, state, regional, and national agencies;
- (c) Establishing and maintaining liaison with the central administration and other units of the governing organization;
- (d) Preparing and administering the budget;
- (e) Facilitating faculty development and performance review;
- (f) Recommending faculty for appointment, promotion, tenure and retention; and
- (g) Notifying the Board of any major changes in the nursing education program or its administration.

4.1.4. Agreements with an agency or agencies for clinical practice areas. - There shall be a written agreement between the governing organization and the agency or agencies which provide education experiences for students.

#### **§19 - 2 - 5. Faculty of the education unit in nursing**

5.1. Nursing faculty members (full and part-time) are academically and professionally qualified in that they;

- (a) Have a graduate degree with a major in nursing;

(b) have evidence of current experience in nursing practice and education; and,

(c) have credentials verifying legal status as a registered professional nurse in West Virginia.

5.1.1. The aforementioned qualification (in subsection a) shall be fully implemented by January 1, 2000. Faculty currently in place will be expected to obtain the appropriate degree by that time.

5.2. Reports on faculty qualifications. - At the time of appointment the school shall submit to the Board on special forms, a record of the qualifications of each faculty member.

5.3. Conditions of faculty employment. - Faculty policies of the nursing unit are nondiscriminatory and consistent with that of the parent institution; policies which differ from the parent institution are justified by nursing unit goals. The policies will be written, implemented and available.

5.4. Assignment of faculty. - Faculty workload shall allow for the accomplishment of the outcomes of the nursing education unit.

5.5. Organization of faculty. - The faculty shall be organized under its own governing rules, and shall meet regularly. Opportunities shall be provided for student participation. Minutes of meetings shall be kept on file.

5.6. Malpractice insurance for faculty. - Faculty **must** be covered by liability insurance for clinical practice for the nursing education unit.

**§19-2-6. Students in the nursing education unit.**



6.1. Selection and admission of students shall be based on established criteria. Student enrollment shall be determined by the clinical and teaching facilities available and the numbers of faculty.

6.1.1. Requirements for admission

6.1.1.1. A high school diploma or GED certificate shall be required for admission to the nursing education unit.

6.1.2. Transfer or readmission of students. - The faculty shall establish policies for students requesting readmission or admission by transfer from another school of nursing.

6.2. Student policies. - Policies concerning students should be clearly stated in the student handbook and/or school catalogue.

6.3. Liability insurance for students. - Students must be covered by liability insurance for clinical practice.

6.2.4. Students shall adhere to the rules for professional conduct as stated in Series 9 of Title 19CSR9, Disciplinary Action and Title 19CSR10, Standards for Professional Nursing Practice.

**§19-2-7. Curriculum.**

7.1. The curriculum of the nursing education unit. - The curriculum of each program within the nursing education unit shall be based on the philosophy/mission and goals/outcomes of the nursing education unit.

7.1.1. The curriculum shall incorporate the concepts of nursing process and the standards for nursing practice as defined by Series 10 of Title 19 Legislative Rule. Clinical assignments shall be designed to meet the objectives of each nursing course.

7.2. The nursing courses shall be supported by courses which meet the requirements of the governing organization, including biological, physical and behavioral science courses.

7.3. Major changes in the nursing curriculum or the nursing education pattern. - six (6) copies of proposed major changes in the curriculum or nursing education pattern currently approved by the Board shall be sent to the Board office well in advance of a regular Board meeting. Changes shall not be effected unless and until official approval is received. Examples of major changes include but are not limited to:

- (a) Total number of credit hours
- (b) Re-distribution of credit hours
- (c) An additional teaching site for the program
- (d) Comprehensive change in philosophy/mission and goals/outcomes
- (e) Addition of new faculty.
- (f) Changes in required cognate courses.

#### **§19-2-8 Resources, Facilities, and Services**

8.1. To meet goals/outcomes, there shall be adequate teaching facilities provided. These will include well-equipped classrooms, conference rooms, libraries, laboratories and offices for instructional personnel.

8.2. Comprehensive and current library resources, computer facilities, laboratory and other learning resources are developed with input from nursing faculty, and are available and accessible.

8.3. The resources, facilities and services of the sponsoring institution shall be available to and used by the nursing education unit.

**§19 - 2 - 9. Evaluation of the nursing education unit.**

9.1. There is an ongoing systematic evaluation of all program components which is used for development, maintenance and revision of the program.

9.2. The evaluation plan shall include measurable outcomes, e.g. NCLEX passage rate, employment patterns, graduation rates and attrition.